

# Abbots Bromley Parish Council

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The Hayloft  
Marsh Farm, Uttoxeter Rd,  
Abbots Bromley  
Staffordshire  
WS15 3EJ

## To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 30<sup>th</sup> May 2018 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

24<sup>th</sup> May 2018

## Agenda

### 1. Apologies for absence

*To receive and, if appropriate, accept apologies for absence.*

### 2. Public session

*(The next four items are the matters to be dealt with at the Annual Meeting of a Parish Council)*

### 3. Election of Chairman

*To receive nominations for, and to elect, a new Chairman to serve until May 2019*

*(Elected Chairman will now take the chair)*

### 4. Election of Vice Chairman

*To receive nominations for, and to elect, a new Vice Chairman to serve until May 2019*

### 5. Authority to Act Between Meetings

*Standing Order 72 allows that the Council may delegate executive powers to act between meetings to the Clerk – following consultation with the Chair and Vice Chair or to the Chair and Vice Chair. The Council may wish to consider the following resolution. "That executive powers to act between meetings are delegated to (either) the clerk to the council or to the Chair and Vice Chair in accordance with Standing Order paragraph 72."*

### 6. Working Groups

### 7. Declarations of Interests

- Declarations relating to this meeting*

### 8. Minutes of Previous Meetings

- Meeting held on 25<sup>th</sup> April 2018
- Publication of minutes

**Enclosed**

### 9. Matters of report

- Parish Assembly
- Parish Surgery
- War Memorial

## 10. Planning

- **Applications**

*To agree responses to recently received planning applications:*

- **Decisions**

*To receive details of planning decisions as included on the enclosed planning summary.*

- **Other Planning Matters**

- Neighbourhood Plan – way forward

## 11. Financial Matters

- **Report on payments made since last meeting**

To approve the list of payments made since the last meeting

- **Payments to be made**

To receive and if considered appropriate, approve the list of payments to be made

- **Receipts**

- **Monthly Finance Report**

## 12. Group reports

*Unless otherwise stated, to receive a report from the relevant Working Group or Officer.*

- **Recreation** – playground repairs

- **Village Property**

- **Traffic, Parking, Highways**

- **Competitions**

- **Newsletter** – *to agree contents of next issue*

- **Village Hall**

- **ABSA**

## 13. Correspondence, bulletins and reports

## 14. HS2

## 15. Agenda items for next meeting

## 16. Date, time and place of future meetings

June Parish Council Meeting

7.00pm

Wed, 27th June 2018

Village Hall

ABBOTS BROMLEY PARISH COUNCIL  
 Minutes of the Parish Council Meeting  
 Held on Wednesday, 25<sup>th</sup> April 2018 at 7.00 pm  
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs P Charles (Chair); Mrs A Appleby, J Houlihan; Mrs M Moore, Mrs R Robb, B Walters

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending:** 0

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47. **Apologies for absence**  
 Cllrs D Denny, R Jarman, P Ryan

48. **Public Session**  
 None

49. **Declarations of Interests**  
 None

50. **Minutes of Previous Meeting**

***RESOLVED:** that the minutes of meetings held on 28<sup>th</sup> March be approved with 4 amendments.*

51. **Matters of Report**

- i. **General Data Protection Regulation**  
 Nothing new to report, keep on agenda until update from SPCA
- ii. **War Memorial**  
 Nothing new to report, still waiting for some site visits and quotations.
- iii. **Footpath by Bagots View**  
 The Clerk reported that she was still waiting for quotations for work.

iv. **Goat's Head**

The Clerk reported that she had written to the new owners of the Goat about the repairs to the car park but as yet had received no response.

v. **Parish Council Deeds**

The Clerk reported that she had contacted Mrs Tonking in order to arrange a meeting to go through the Deeds.

**52. Planning****Applications****1128 - P/2018/00434: Northwood House, Bagot Street, Abbots Bromley, Staffs, WS15 3DA** Remove branch from one Ash Tree

Received: 09/04/18    Reply due: 23/04/18    No Objections

**1129 - P/2017/01508: 9 Hillside, Abbots Bromley, WS15 3DP** Erection of pitched roof over existing flat roof, alterations to front elevation by way of installation of lap boards and render in lieu of hanging tiles, relocation of door and replacement windows.

Received: 10/04/18    Reply due: 01/05/18    Not enough information supplied

**1130 - P/2018/00377: Radmorewood Farm, Radmorewood Lane, Abbots Bromley, Staffordshire, WS15 3AS** Prior approval for the change of use of a storage building (Class B8) to form a dwelling (Class C3)

Received: 12/04/18    Reply due: 03/05/18    No Objections

**1131 - P/2018/00427: Bromley Lodge, Bromley Road, Bromley Wood, Abbots Bromley, WS15 3AG** Conversion of detached stable block to form ancillary accommodation

Received: 19/04/18    Reply due: 10/05/18    Ask ESBC to look at their own SPD, look at number of roof lights and doors.

## Decisions

Agreed

**1069 - P/2017/00412: Hightrees Stables, Hobb Lane, Marchington Woodlands, ST14 8RQ** Erection of a two storey rear extension and installation of windows on west elevation

**1112 - P/2017/01601: Hightrees Stables, Hobb Lane, Marchington Woodlands, ST14 8RQ** Erection of a two storey side extension

**1119 - P/2018/00154: Butterton House, Lichfield Road, Abbots Bromley, WS15 3DL** Felling of 1 Monterey Pine (TPO 179)

**1120 - P/2018/00161: Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY** Erection of two storey side and rear extensions, single storey rear extensions and roof alterations top include a dormer extension on the end elevation.

**1121 - P/2018/00189: Brooklyn, Ashbrook Lane, Abbots Bromley, WS15 3DW**

Erection of a front bay window, removal of existing conservatory and alterations to all fenestrations

**1122 - P/2018/00173: Proposed Barn Conversion, Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, Staffs** Prior approval for the conversion of an agricultural building to form a dwelling.

**1123 - P/2018/00235: Bagot Street, Abbots Bromley, WS15 3DB** Felling of 2 Field Maple and reduction in height of holly tree in hedge adjacent to scout hut by 1 metre.

**1124 - P/2018/00300: Rose Villa, Lichfield Road, Abbots Bromley, Staffordshire, WS15 3DL** Fell 2 Conifer trees, 1 Elder tree, 1 Lilac tree, 1 Schumacher tree and 3 Hazel trees, trim back 1 Cotoneaster tree and 1 Yew tree, remove lower branches from 1 Goat Willow tree and 2 Conifer trees, coppice 1 Rhododendron tree, pollard 1 Elder tree, removal of rogue branches from canopy of 1 Cherry tree and reduce the height of 4 Conifer trees to 6 metre

**1125 - P/2018/00192: 2 Shade Elm, Goose Lane, Abbots Bromley, Staffordshire, WS15 3DE** Erection of a single storey extension on the west elevation

**Refused**

**1113 - P/2017/01642: Clematis Cottage, Lichfield Road, Bromley Hurst, Abbots Bromley, WS15 3BA** Remodelling of existing dwelling to include raising of ridge height, two storey side and rear extensions with roof terrace, single storey side extension, two storey gable to front, detached double garage with studio above and relocation of site entrance

**ii. Neighbourhood Plan Update**

Cllr Walters provided an update. Finally managed to secure a meeting with the school for the 3<sup>rd</sup> May to discuss the Anglesey scheme. Their plans are needed to put in to the draft plan so that it can go for consultation. The timescale has slipped due to recruitment of new members and lack of plans from the school so need to update the time plan.

**53. Financial Matters****A Record of payments made after discussion with Chairman or Vice Chairman****B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
01/1755	Mrs Sarah Meads	403.06	Salary and taxable expenses
02/1756	Mrs Sarah Meads	59.81	Non Taxable expenses
03/1757	SCC Pensions	137.91	April Employee and Employer contribution
04/1758	PWLB	1661.25	Village Hall Loan

**B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
05/1759	Staffordshire Parish Council Association	367.00	Subscription
06/1760	Toplis Associates Ltd	121.80	Internal Audit
07/1761	Abbots Bromley Sports Association	500.00	Section 137 Grant
08/1762	Richard Clarke First School	250.00	Section 37 Grant
09/1763	Abbots Bromley Rainbows	250.00	Section 137 Grant
10/1764	Abbots Bromley Scouts Group	250.00	Section 137 Grant

**RESOLVED:** that the above payments be made.

**ii. Finance Report to 31<sup>st</sup> March 2018**

The Clerk presented the finance report to 31<sup>st</sup> March 2018

**iii. 2017-2018 Audit Report**

The report was circulated to members prior to the meeting. The Clerk presented the Audit report.

- a. The Annual Governance Statement  
Approved by the members and signed by the Chairman
- b. Accounting Statements  
The Accounting Statement was approved by members and signed by the Chairman

**54. Group Reports**

**i. Recreation**

Cllr Houlihan and the Clerk reported that the Wetpour repairs had failed and work needed to be redone. Painting of grey paint areas also needed to be redone and the Clerk was chasing this. Clearing of the moss and dirt discussed, Clerk to ask the Village Handy Man if he would be able to do this. Cllr Houlihan reported that one or two of the boards around Millennium Green woodchip area needed to be replaced.

**ii. Village Property**

The Clerk reported that a new litter bin had been placed at the bus stop near Top Shop. Additional new recycling bins had been requested further down the street along with some more on the lanes to help with the dog fouling issue. Awaiting confirmation of a meeting date with ESBC to discuss this.

**iii. Traffic, Parking & Highways**

The Clerk reported that a resident had been in touch to say that the 30mph signs on Lichfield Road had been removed and not replaced further down the road and therefore the village did not have any speed signs at that end of the village. The poor road surface on the B5013 was discussed, the Clerk had reported this to Highways. It was reported that the drains on Crown Bank had been repaired but there was still an issue with the gully on the High Street

**iv. Competitions**

Cllr Mrs Appleby said that she would struggle with the next village tidy up due to other commitments. She said that the village Spring clean had been well attended.

- v. **Newsletter**  
Next issue out in June. To contain update on BKV, Chair's Report
- vi. **Village Hall**  
Nothing to report
- vii. **ABSA**  
Nothing to report
55. **Correspondence, bulletins and reports**
- SPCA Bulletin, circulated prior to meeting
  - Email from resident regarding speeding and War Memorial works, circulated prior to meeting
56. **Parish Assembly**  
*RESOLVED: that the following would be included in the agenda: cheque presentations to local organisations; United Charities report, report from Cllr Walters regarding Neighbourhood Plan*
57. **HS2**  
*RESOLVED: to keep on the agenda*
58. **Agenda Items for the next meeting**  
*RESOLVED: that the following items be added to the agenda for 30<sup>th</sup> May Meeting:- HS2, BKV, Parish Assembly, Elections, GDPR, Horn Dance*
59. **Date, time and place of future meetings**  
May Parish Council Meeting, 30<sup>th</sup> May 2018, – Village Hall

There being no other business the Chair declared the meeting closed at 8.20pm

Signed \_\_\_\_\_ Date 30<sup>th</sup> May 2018

# ABBOTS BROMLEY PARISH COUNCIL

## Monthly Planning Report 30<sup>th</sup> May 2018

### Applications

**1132 - P/2018/00466: Meadow Cottage, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL** Erection of a detached garage and car port with first floor office/games room

Received: 27/04/18    Reply due: 18/05/18

**1133 - P/2018/00468: Meadow Cottage, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL** Erection of an agricultural building

Received: 27/04/18    Reply due: 01/05/18

**1134 - P/2018/00275: Barn Cottage, Uttoxeter Road, Abbots Bromley, WS15 3EG** Erection of a single storey rear extension to form a sunroom

Received: 03/05/18    Reply due: 24/05/18

**1135 - p/2018/00574: Nursery Lodge, Lichfield Road, Abbots Bromley, Staffordshire, WS15 3DN** Erection of a two storey rear extension

Received: 17/05/18    Reply due: 07/06/18

**1136 - P/2018/00620: 2 Ivy Close, Abbots Bromley, WS15 3FB**

Felling of one ash tree

Received: 17/05/18    Reply due: 31/05/18

### Decisions

#### Agreed

**1117 - P/2017/01631: Fisher's Pit Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AL** Demolition of existing agricultural building and erection of a detached dwelling, detached garage and garden store, installation of septic tank and ground source heat pump.

**1127 - P/2018/00299: 4 The Poplars, Lichfield Road, Abbots Bromley, WS15 3AA** Demolition of garage and sun room to facilitate the erection of a single storey side and rear extension

**1129 - P/2017/01508: 9 Hillside, Abbots Bromley, WS15 3DP**

Erection of pitched roof over existing flat roof, alterations to front elevation by way of installation of lap boards and render in lieu of hanging tiles, relocation of door and replacement windows.