

# Abbots Bromley Parish Council

Clerk: Mrs Sarah Meads  
Tel: 01283 840891  
Email: parish.council@abbotsbromley.com

The Hayloft  
Marsh Farm, Uttoxeter Rd,  
Abbots Bromley  
Staffordshire  
WS15 3EJ

## To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 26<sup>th</sup> September 2018 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

7<sup>th</sup> September 2018

1. **Apologies for absence**

*To receive and, if appropriate, accept apologies for absence.*

2. **Public session**

3. **Declarations of Interests**

- *Declarations relating to this meeting*

4. **Minutes of Previous Meetings**

- Meeting held on 25<sup>th</sup> July 2018

**Enclosed**

5. **Matters of report**

- Speed Watch
- Parish Surgery
- Horn Dance

6. **Planning**

- **Applications**

*To agree responses to recently received planning applications:*

- **Decisions**

*To receive details of planning decisions as included on the enclosed planning summary*

- **Neighbourhood Plan**

*To discuss way forward and agree Terms of Reference with Neighbourhood Planning Group.*

7. **Financial Matters**

- **Report on payments made since last meeting**

*To approve the list of payments made since the last meeting*

- **Payments to be made**

*To receive and if considered appropriate, approve the list of payments to be made*

- **Receipts**

- **Monthly Finance Report**

- **Final Audit Report**

**Emailed**

**8. Group reports**

*Unless otherwise stated, to receive a report from the relevant Working Group or Officer.*

- **Recreation**
- **Village Property**
- **Traffic, Parking, Highways**
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

**9. Correspondence, bulletins and reports**

**10. HS2**

*Update on proposed power lines*

**11. Agenda items for next meeting**

**12. Date, time and place of future meetings**

October Parish Council Meeting	7.00pm	Wed, 31 <sup>st</sup> Oct 2018	Village Hall
--------------------------------	--------	--------------------------------	--------------

ABBOTS BROMLEY PARISH COUNCIL  
Minutes of the Parish Council Meeting  
Held on Wednesday 25<sup>th</sup> July 2018 at 7.00 pm  
At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs P Charles (Chair); J Houlihan; Mrs R Robb; B Walters

**In attendance:** Mrs S Meads (Clerk), Borough Cllr Hall

**Members of the Public Attending:** 21

**Contents:-**

<b>88.</b>	<b>Apologies for absence</b>	<b>1</b>
<b>89.</b>	<b>Public session</b>	<b>1</b>
<b>90.</b>	<b>Declarations of interests</b>	<b>2</b>
<b>91.</b>	<b>Minutes of previous meeting</b>	<b>3</b>
<b>92.</b>	<b>HS2 (brought forward in meeting)</b>	<b>3</b>
<b>93.</b>	<b>Neighbourhood Plan</b>	<b>3</b>
<b>94.</b>	<b>Matters of report</b>	<b>3</b>
<b>95.</b>	<b>Planning _</b>	<b>4</b>
<b>96.</b>	<b>Financial matters</b>	<b>4</b>
<b>97.</b>	<b>Group reports</b>	<b>5</b>
<b>98.</b>	<b>Correspondence, bulletins &amp; reports</b>	<b>5</b>
<b>99.</b>	<b>Horn Dance</b>	<b>5</b>
<b>100.</b>	<b>Agenda items for next meeting</b>	<b>5</b>
<b>101..</b>	<b>Date, time and place of future meetings</b>	<b>5</b>

**88. Apologies for absence**  
Cllrs P Ryan, Mrs A Appleby, D Denny, Mrs M Moore, R Jarman

**89. Public Session**

Mr T Wheeldon asked for an update on the War Memorial. The Clerk clarified the reasons why the grant request was unsuccessful. Mr Wheeldon offered his help to move the works forward.

A member of the public asked about HS2 power and what the Parish Council knew about the situation. The Chair said that this would be brought forward earlier on the agenda so that it could be discussed and the way forward agreed, although it is early days at the moment. It was acknowledged that many of the public attending the meeting were there to raise concerns over the proposal for power lines proposed by HS2.

Mrs J Wheeldon provided the following statement.

*Dear Mr Chairman,  
This evening the new NDP Chair will be addressing the PC.  
However, for completeness in respect statements made by me at the last PC meeting on 27th June (prior to a new NDP Group being formed) I would like to briefly conclude a couple of points.*

*A copy of my points will be provided to the Parish Clerk for inclusion in the minutes.*

*At the PC meeting on 27th June 2018, I submitted a statement and annex which appear in the minutes for that meeting.*

*I am aware that this documentation was forwarded to Naomi Perry of ESBC for her observations/input.*

*In her response Naomi has:-*

- 1. Confirmed that in respect of the development allowance of 40, the word 'minimum' was removed by the Inspector in his report.*
- 2. Confirmed that SHLAA sites nominated for development, and other sites within the existing settlement boundary (which had been amended in 2013 to allow for development to take place within it) can be considered under the auspice of a NDP.*
- 3. Also added that in "relation to housing type" – "Housing mix policies can be included in a NDP and used in decision making for future planning applications. A key consideration is the need for such policies to be based on evidence".*

Mr Mike Hobbs, Chair of the Neighbourhood Development Planning Group (NDPG) joined the meeting.

Mr Hobbs said that group had met four times with the main purpose being that it is a learning curve for many. He thanked Cllr Walters for all his work on the plan so far and said that he didn't want to throw the baby out with the bath water.

A communication plan was provided for the Parish Council to consider. Mr Hobbs said that he wanted to challenge the PC on the start-up of a separate website. He also provided copies of the communication plan, a draft terms of reference and a draft letter to be send to Abbots Bromley School and requested feedback after the meeting. The councillors confirmed that it should be possible to do this prior to the next meeting in September.

Mr Hobbs confirmed that he had received an email from Cllr Hall which had been circulated to all councillors as well. Cllr Hall provided clarity on his email. He said that the revised National Planning Policy published yesterday gives more protection than before and the land supply issue is being dealt with more sensibly. This gives the village more quality time, without drawing out the process.

Mr Hobbs summarised by saying there is lots of enthusiasm, visibility is key as is working with the Parish Council and the consultant.

Funding was discussed and it was confirmed that grants are available.

It was expected that the consultant would feed back by the third week in August.

Mr Hobbs asked how decisions would be made in between meetings. It was confirmed that it is possible to do this via email.

Cllr Walters suggested that the NDPG work up a time plan. Cllr Mrs Robb advised that there are specific timescales that need to be kept to.

Cllr Walters said that it all sounds positive and good to hear that not everything is being thrown out.

Cllr Houlihan asked how the group were intending to drive people to the new website and monitor it. Mr Hobbs said that Google Analytics will provide details on what is being achieved.

The councillors said that they would try to feedback on documents provided by Mr Hobbs by 2<sup>nd</sup> August.

## **90. Declarations of Interests**

Cllr B Walters declared an interest in the best front garden competition as his garden had been entered in to it.

**91. Minutes of Previous Meetings**

- **RESOLVED:** *that the minutes of meetings held on 27<sup>th</sup> June be approved with no amendments.*

**92. HS2 (brought forward in meeting)**

Councillors and members of public discussed the proposal for power lines by HS2 which would cross the parishes of Abbots Bromley, Newborough and Hoar Cross. It was confirmed that this was a new option being put forward to replace the original proposal of power lines running from the former power station site in Rugeley. It would involve a substation with lines running across country to join the HS2 line. Most of the information gained so far had been by residents carrying out their own research as very little had been provided directly by HS2. Cllr Hall said that it was the first he had heard of the proposal.

**RESOLVED:** *that the Parish Council should pursue HS2 and arrange a meeting between them and other Parish Councils involved and also speak to National Power.*

**93. Neighbourhood Plan**

- **Recruitment of Consultant**

The Clerk confirmed that she had spoken to several consultant companies and provided them with a brief of work that needed to be undertaken to review the work undertaken so far on the Neighbourhood Plan. Three quotations had been received along with references for consultants and these had been circulated prior to the meeting.

Councillors agreed that the preferred consultant to carry out this work was Mr C Keble.

**RESOLVED:** *that the Clerk would contact Mr Keble and confirm appointment and provide copies of all documents required.*

- **Update from Neighbourhood Planning Group**

*Provided as part of the public session*

**94. Matters of Report**

- i. **GDPR**

The Clerk provided an update on this and said that she would soon be starting the GAP Analysis.

- ii. **Speed Watch**

The Clerk reported that so far seven volunteers had come forward and training would be starting on 31<sup>st</sup> July.

- iii. **Parish Surgery**

Nothing to report.

**95. Planning****Applications**

**1145 - P/2018/00785: Land to the rear of Argyll House, High Street, Abbots Bromley, WS15 3BW** Erection of a new single detached dwelling, cycle store and associated parking.

Received: 03/07/18 Reply due: 24/07/18 (Extension agreed) The Parish Council objects to this application. Reinforce objections made to previous application including insufficient parking, poor outlook and living standards for occupants.

**1146 - P/2018/00787: Radmore House, Radmorewood Lane, Abbots Bromley, WS15 3AS**

Erection of first and second floor front and single storey rear extensions

Received: 04/07/16 Reply due: 25/07/18 The Parish Council commented that the design is poor and out of character with the original house design.

**1147 - P/2018/00802: Radmore Farm, Radmore Lane, Abbots Bromley, WS15 3AT**

Formation of a menage and associated fencing

Received: 13/07/18 Reply due: 03/08/18 The Parish Council had no objections but made comments regarding no floodlighting.

**1148 - P/2018/00362: Thyme House, Town End Farm House, Lichfield Road, Abbots****Bromley, WS15 3DL** Erection of 5 detached dwellings and associated garaging, including widening of existing access and provision of footpath and installation of pumping station (Revised Scheme) (Amended Drawings)

Received: 20/07/18 Reply due: 10/08/18 No comments.

**Decisions****Agreed****1118 - P/2017/01562: Land to the West of , Lichfield Road, Abbots Bromley, Staffordshire**

Change of use of agricultural land to recreational land and the erection of cricket pavilion, cricket pitch, football pitch, practice football pitch, new temporary changing facilities and parking, all weather area and associated parking.

**1135 - p/2018/00574: Nursery Lodge, Lichfield Road, Abbots Bromley, Staffordshire, WS15****3DN** Erection of a two storey rear extension**1138 - P/2018/00632: Old Blacksmiths Shop, Bromley Wood Lanes, Bromley Wood, Abbots****Bromley, WS15 3AG** Erection of a two storey extension on the south facing elevation and a single storey extension on the west facing elevation alterations to windows and change of use of agricultural land to domestic use.**1139 - P/2018/00642: Beck House, Lichfield Road, Abbots Bromley, WS15 3DL**

Erection of a part first floor and single storey rear extension, front porch, 1.2m high retaining wall to front and widening of existing access

**1142 - P/2018/00625: 1 Bagots View, Abbots Bromley, Staffordshire, WS15 3BU**

Removal of Conifer hedge

**96. Financial Matters****B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
22/1775	Mrs Sarah Meads	406.87	Salary and taxable expenses
23/1776	Mrs Sarah Meads	37.80	Non Taxable expenses
24/1777	SCC Pensions	145.34	July Employee and Employer contribution plus outstanding balance
25/1778	SCC Pension	145.34	August Employee and Employer contribution plus outstanding balance
25/1778	Mrs S Meads	406.87	Salary and taxable expenses (Aug)
26/1779	Mrs S Meads	11.80	Non Taxable Expenses (Aug)
27/1780	Riverside Printers	118.00	July Bulletin
28/1781	Reprotec	13.31	Photocopy costs
29/1782	Staffs County Council	390.00	GDPR Analysis and Officer
30/1783	HMRC	303.20	PAYE

**B Record of payments for which authorisation will be sought at meeting**

Vch/Chq	Payee	Amount	Details
---------	-------	--------	---------

---

**1978.53**

**C Record of payments received**

Date	Amount	Details
------	--------	---------

**RESOLVED:** *that the above payments be made.*

ii. **Finance Report to 30<sup>th</sup> June 2018**

The Clerk reported that she had not had time to complete the finance report.

**97. Group Reports**

i. **Recreation**

The Clerk had circulated the safety report prior to the meeting. Cllr Houlihan mentioned that the weeds by the Nuttery still needed treating.

ii. **Village Property**

The Goat's Head car park was mentioned. The Clerk reported that she had not had a response from the owners of the pub regarding car park repairs. It was mentioned that the allotment on Lichfield Road had the potential to provide two starter homes.

iii **Traffic, Parking & Highways**

**RESOLVED:** *that the Clerk should ask Highways what their plans are for future re-surfacing of the roads and also plans for gully clearing.*

iv **Competitions**

BKV award evening to take place on 6<sup>th</sup> August 2018.

v. **Newsletter**

Nothing to report

vi. **Village Hall**

Nothing to report

vii. **ABSA RESOLVED:** *that the Clerk would send a letter of support on behalf of the Council*

**98. Correspondence, bulletins and reports**

- SPCA Newsletters, circulated prior to the meeting.
- Letter from young resident with concerns over Neighbourhood Planning, forward on to Mr Hobbs

**99. Horn Dance**

The Clerk reported that there are still some stalls available. Mr McCulloch booked to put up and take down the stalls. This year the Clerk and her husband are not available to help with this.

**100. Agenda Items for the next meeting**

**RESOLVED:** *that the following items be added to the next agenda:-  
Neighbourhood Plan, HS2, Speed Watch, Horn Dance, GDPR*

**101. Date, time and place of future meetings**

September Parish Council Meeting, 26<sup>th</sup> September 2018, – Village Hall

There being no other business the chair declared the meeting closed at 9.15pm

Signed \_\_\_\_\_ Date 26<sup>th</sup> September 2018

# ABBOTS BROMLEY PARISH COUNCIL

## Monthly Planning Report September 2018

### Applications

**1151 - P/2018/00990: 2 Ivy Close, Abbots Bromley, WS15 3FB**

Erection of a single storey rear extension

Received: 22/08/18 Reply due: 12/09/18

**1152 - P/2018/01047: 14 Hillside, Abbots Bromley, Staffordshire, WS15 3DP**

Erection of a single storey front and side extension

Received: 22/08/18 Reply due: 12/09/18

**1153 - P/2018/01105: 8 High Street, Abbots Bromley, WS15 3BL**

Listed Building Consent for the internal and external alterations to include repairs to part of roof to include replace and/or treat affected timbers, wall ties, removal of timber doors to existing garage/store and replacement glazed screen and vertically boarded doors to form dining room, replacement windows, reposition wood burning stove, conversion and alteration of existing car port to form living room and formation of new internal openings

Received: 05/09/18 Reply due: 26/09/18

**1154 - P/2018/01109: St Helens, Uttoxeter Road, Abbots Bromley, WS15 3EG**

Crown reduction by 3-4m and reduce height to 8-10m tall with a spread of 8m to 1 sycamore (T1), crown reduction by 2m and shape canopies to reduce height to approx. 7-8m with a crown spread of 6-7m to 2 birch trees (T2 and T4), prune back branches obscuring footpath by up to 2m and prune side branches by 1.5m to shape canopy to 2 Liquid Amber trees (T3 and T5)

Received: 05/09/18 Reply due: 26/09/18

**1155 - P/2018/01093: Little Booth, Church Lane, Abbots Bromley, WS15 3DD**

Pollarding of 1 ash tree (T1) and reduction of 2 laterals back to the crown to 1 beech tree (T2)

Received: 10/09/18 Reply due: 01/10/18

**1156 - P/2018/01100: Hurds Farm Barn, Pinfold Lane, Bromley Hurst, Abbots Bromley, Staffordshire, WS15 3AD**

Prior approval for the conversion of existing barn to form a dwelling

Received: 03/09/18 Reply due: 24/09/18

**1157 - P/2018/00931: Stable, High Trees Farm, Hobb Lane, Uttoxeter, Staffordshire, ST14 8RQ**

Retention of a two storey rear extension, two dormer windows and one rooflight on west elevation

Received: 30/08/18 Reply due: 20/09/18

### Decisions

#### Agreed

**1141 - P/2018/00489: Rookery Farm, Orange Lane, Bromley Hurst, Abbots Bromley, WS15 3AX**

Erection of an infill building for storage use

**1143 - P/2018/00472: The Crofts, Market Place, Abbots Bromley, WS15 3BS**

Listed Building application for the repainting of masonry, window frames, iron railings and coping and front door

**1144 - P/2018/00507: Cricket View, Ashbrook Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AL**

Change of use of agricultural land to domestic and erection of a detached building to comprise of a 2 bay open fronted garage, 3 stables, store room and tack/feed room together with the formation of a manege for private use

**1146 - P/2018/00787: Radmore House, Radmorewood Lane, Abbots Bromley, WS15 3AS**

Erection of first and second floor front and single storey rear extensions

**1149 - P/2018/00925: Moors Farm, Radmore Lane, Abbots Bromley, WS15 3AN**

Erection of a part single and two storey rear extensions, two storey side and front extensions and installation of entrance gates.

**1150 - P/2018/00926: Moors Farm, Radmore Lane, Abbots Bromley, WS15 3EJ**

Conversion and alteration of existing storage building to a use solely in connection with the incidental enjoyment of the dwelling

**Refused**

**1145 - P/2018/00785: Land to the rear of Argyll House, High Street, Abbots Bromley, WS15 3BW**

Erection of a new single detached dwelling, cycle store and associated parking.