

Abbots Bromley Parish Council

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The Hayloft
Marsh Farm, Uttoxeter Rd,
Abbots Bromley
Staffordshire
WS15 3EJ

To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 31st October 2018 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

15th October 2018

1. Apologies for absence

To receive and, if appropriate, accept apologies for absence.

2. Public session

3. Declarations of Interests

- *Declarations relating to this meeting*

4. Minutes of Previous Meetings

- Meeting held on 26th September 2018

Enclosed

5. Neighbourhood Plan Update

6. Matters of report

- HS2
- War Memorial
- Outdoor fitness equipment

7. Planning

- **Applications**

To agree responses to recently received planning applications:

- **Decisions**

To receive details of planning decisions as included on the enclosed planning summary

8. Financial Matters

- **Report on payments made since last meeting**

To approve the list of payments made since the last meeting

- **Payments to be made**

To receive and if considered appropriate, approve the list of payments to be made

- **Receipts**

- **Monthly Finance Report**

9. Group reports

Unless otherwise stated, to receive a report from the relevant Working Group or Officer.

- **Recreation**
- **Village Property**
- **Traffic, Parking, Highways**
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

10. Correspondence, bulletins and reports

11. Meeting & surgery dates for 2019

12. Agenda items for next meeting

13. Date, time and place of future meetings

November Parish Council Meeting	7.00pm	Wed, 28 th Nov 2018	Village Hall
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ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 26th September 2018 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); Cllrs Mrs A Appleby, R Jarman, J Houlihan; Mrs M Moore, Mrs R Robb; P Ryan, B Walters

In attendance: Mrs S Meads (Clerk), Borough Cllr Hall

Members of the Public Attending: 14

Contents:-

102. Apologies for absence	1
103. Public session	1
104. Declarations of interests	2
105. Minutes of previous meeting	2
106. Matters of report	2
107. Neighbourhood Plan	2
108. HS2 _____	3
109. Planning _	3
110. Financial matters	5
111. Group reports	5
112. Correspondence, bulletins & reports	6
113. Agenda items for next meeting	6
114. Date, time and place of future meetings	6

102. Apologies for absence
Cllr D Denny

103. Public Session

Mrs & Mrs Elkington raised concerns over planning application for 14 Hillside. The proposed plan shows that everything is at the same level, however, if the plans are approved the living area will overlook Mr and Mrs Elkington's living area. They confirmed that a representative from ESBC was coming out to do a site visit.

Mrs J Wheeldon, Community Speed Watch provided an update as follows:-

- 8 members now in the group, more members needed for additional support.
- So far 16 monitoring occasions, mainly situated on Lichfield and Uttoxeter Road.
- 400 Vehicles reported
- 1 motorcycle @ 77 mph but too fast to record his number plate.
- 20 is plenty is being ignored
- Tractor recorded at 35 mph using mobile phone
- 4 motorbikes came through @ 52 mph
- Many offenders from the village
- As we are short of members it would be nice if the Parish Councillors would say hello when they walked by.
- Cllr Mrs Moore asked who the members of the group are? Mrs Wheeldon said that she could provide that information after the meeting.
- Cllr Walters asked how they know that people are from the village. Mrs Wheeldon said that the information is passed back from the Community Speed Watch team.

Cllr P Ryan raised concerns that County Council Highways now wanted to put the entrance to the new sport fields from Lichfield Road. It was agreed that the Parish

Council would write to the County Council to raise concerns over this. Cllr Appleby asked if we could ask for 30 mph stickers for bins, Clerk to action.

104. Declarations of Interests

None

105. Minutes of Previous Meetings

- **RESOLVED:** *that the minutes of meetings held on 25th July be approved with no amendments.*

106. Matters of Report

i. Speed Watch

Report provided as part of the public session

ii. Parish Surgery

Cllr Mrs Robb attended the surgery. One member of the public visited and asked for an update on the Neighbourhood Plan and also raised concerns over the car park on Lintake Drive.

iii. Horn Dance

The Clerk reported that some of those that had booked stalls didn't turn up and therefore takings were down. She suggested that next year all commercial stands should be paid for beforehand so ensure that stalls do not stand empty on the day.

107. Neighbourhood Plan

Report provided by Mr Mike Hobbs, Chair of the Neighbourhood Planning Group.

Councillors discussed the proposed Terms of Reference. Concerns were raised over the secretary role being taken by a non-member of the group. Mr Hobbs said that the volunteer secretary would have no voting rights or input in to the meetings but would just be there to take notes. Councillors took a vote on the Terms of Reference, 6 members voted for and 1 against. ToR were signed by Mr Hobbs and Cllr P Charles, the Chair of the Parish Council.

Mr Hobbs asked if a meeting could take place with ESBC prior to any decision being made as to which of the three options would be taken.

Cllr Mrs Moore and Mr Hobbs updated the meeting on the three options that were currently being considered so that all attending the meeting were aware.

Cllr Mrs Appleby confirmed that the consultant that undertook the review of work so far was an independent consultant so had no bias. Cllr Mrs Appleby explained why we had taken that approach and that it was important that the village makes the decision as to which approach to take and not ESBC.

Cllr Hall said that he was glad that Cllr Mrs Appleby made it clear that ESBC shouldn't tell councils and groups what to put in the plan.

It was suggested that a meeting take place with ESBC as soon as possible. Proposed by Cllr Mrs Appleby and seconded by Cllr Mrs Moore. Mr Hobbs to arrange meeting with ESBC and advise the Parish Council of the date.

Cllr Mrs Appleby asked if any work had been done on attracting a younger member to the group or someone from the outer parish. It was agreed that more volunteers would be asked for as part of the article to be published in the next Bulletin.

Cllr Appleby said that the website for the Neighbourhood Planning Group needs to be in the Parish Council name and if this is not the case it needs to be transferred.

Costs of meetings to date were discussed. The Clerk confirmed that cost to date had reached £180 for Church House, however, Mr Wheeldon had managed to negotiate a discount going forward.

The Clerk confirmed that the next Bulletin would be published early November and therefore an update should be provided to go in this issue. Mr Hobbs to forward an article to The Clerk.

108. HS2

Cllr R Jarman provided an update on the meeting held with HS2. HS2 representatives met with councillors from Abbots Bromley and Newborough to update on the proposed power lines from Parkgate and to also provide advice on the petitioning process. Cllr Jarman said that originally the substation was planned for Rugeley Power Station but now an application had been put in to locate at Parkgate, between Abbots Bromley and Newborough. The lines would then go across country with two parallel lines. He confirmed that questions had been raised at the meeting with HS2 as to why the lines couldn't go underground and feedback had been received that these were up to 10 times more expensive. It was suggested that Colton Parish Council had recently gone through a petitioning process and it would be advisable to make contact with them to gain more information. It was also agreed to contact Michael Fabricant MP to request his support. The Clerk confirmed that Cllr Atkins had also confirmed that he would attend the next Parish Council Meeting.

109. Planning

Applications

1151 - P/2018/00990: 2 Ivy Close, Abbots Bromley, WS15 3FB

Erection of a single storey rear extension

Received: 22/08/18 Reply due: 12/09/18 No Objections

1152 - P/2018/01047: 14 Hillside, Abbots Bromley, Staffordshire, WS15 3DP

Erection of a single storey front and side extension

Received: 22/08/18 Reply due: 12/09/18 The Parish Council would request that any planning permission be subject to retaining the vegetation and fencing or an alternative to be provided to ensure that the extension is not overlooking the neighbour.

1153 - P/2018/01105: 8 High Street, Abbots Bromley, WS15 3BL

Listed Building Consent for the internal and external alterations to include repairs to part of roof to include replace and/or treat affected timbers, wall ties, removal of timber doors to existing garage/store and replacement glazed screen and vertically boarded doors to form dining room, replacement windows, reposition wood burning stove, conversion and alteration of existing car port to form living room and formation of new internal openings

Received: 05/09/18 Reply due: 26/09/18 No Objections

1154 - P/2018/01109: St Helens, Uttoxeter Road, Abbots Bromley, WS15 3EG

Crown reduction by 3-4m and reduce height to 8-10m tall with a spread of 8m to 1 sycamore (T1), crown reduction by 2m and shape canopies to reduce height to approx. 7-8m with a crown spread of 6-7m to 2 birch trees (T2 and T4), prune back branches obscuring footpath by up to 2m and prune side branches by 1.5m to shape canopy to 2 Liquid Amber trees (T3 and T5)

Received: 05/09/18 Reply due: 26/09/18 Concerns raised over the extent to the crown reduction to T1, must be done by a professional arborist.

1155 - P/2018/01093: Little Booth, Church Lane, Abbots Bromley, WS15 3DD

Pollarding of 1 ash tree (T1) and reduction of 2 laterals back to the crown to 1 beech tree (T2)

Received: 10/09/18 Reply due: 01/10/18 Concerns raised over the work to the ash tree.

1156 - P/2018/01100: Hurds Farm Barn, Pinfold Lane, Bromley Hurst, Abbots Bromley, Staffordshire, WS15 3AD

Prior approval for the conversion of existing barn to form a dwelling
Received: 03/09/18 Reply due: 24/09/18 No Objections

1157 - P/2018/00931: Stable, High Trees Farm, Hobb Lane, Uttoxeter, Staffordshire, ST14 8RQ

Retention of a two storey rear extension, two dormer windows and one rooflight on west elevation
Received: 30/08/18 Reply due: 20/09/18 Object based on losing character of the original building.

1158 - P/2018/00870: Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY Conversion and alterations to barn to form single dwelling and installation of septic tank.

Received: 19/09/18 Reply due: 10/10/18 No Objections

Decisions

Agreed

1141 - P/2018/00489: Rookery Farm, Orange Lane, Bromley Hurst, Abbots Bromley, WS15 3AX

Erection of an infill building for storage use

1143 - P/2018/00472: The Crofts, Market Place, Abbots Bromley, WS15 3BS

Listed Building application for the repainting of masonry, window frames, iron railings and coping and front door

1144 - P/2018/00507: Cricket View, Ashbrook Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AL

Change of use of agricultural land to domestic and erection of a detached building to comprise of a 2 bay open fronted garage, 3 stables, store room and tack/feed room together with the formation of a manege for private use

1146 - P/2018/00787: Radmore House, Radmorewood Lane, Abbots Bromley, WS15 3AS

Erection of first and second floor front and single storey rear extensions

1149 - P/2018/00925: Moors Farm, Radmore Lane, Abbots Bromley, WS15 3AN

Erection of a part single and two storey rear extensions, two storey side and front extensions and installation of entrance gates.

1150 - P/2018/00926: Moors Farm, Radmore Lane, Abbots Bromley, WS15 3EJ

Conversion and alteration of existing storage building to a use solely in connection with the incidental enjoyment of the dwelling

1148 - P/2018/00362: Thyme House, Town End Farm House, Lichfield Road, Abbots Bromley, WS15 3DL Erection of 5 detached dwellings and associated garaging, including widening of existing access and provision of footpath and installation of pumping station (Revised Scheme) (Amended Drawings)

Refused

1145 - P/2018/00785: Land to the rear of Argyll House, High Street, Abbots Bromley, WS15 3BW

Erection of a new single detached dwelling, cycle store and associated parking.

110. Finance Matters**B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
31/1786	Mrs Sarah Meads	406.79	Salary and taxable expenses
32/1787	Mrs Sarah Meads	11.80	Non Taxable expenses
33/1788	SCC Pensions	145.34	September Employee and Employer contribution plus outstanding balance
34/1789	Reprotec	28.10	Copier costs
35/1790	Clive Keble Consulting Ltd	2200.00	Neighbourhood Planning Consultant
36/1791	HMRC	75.69	PAYE
37/1792	Mrs A Appleby	115.98	Expenses incurred for BKV
38/1793	Came & Company	1104.09	Insurance premium
39/1794	Mr G McCulloch	1120.00	Grounds Maintenance July/August/September and Horn Dance work
40/1795	Mazars LLP	240.00	External Audit Fee
41/1796	Wicksteed	108.00	Playground inspection

£5555.79

C Record of payments received

<i>Date</i>		<i>Amount</i>	<i>Details</i>
08/08/18	Community Council	300.00	Prize money for BKV
10/09/18	Horn Dance Stalls	125.00	Takings from stalls
10/09/18	Horn Dance Books	2.00	Horn Dance books

RESOLVED: *that all above payments be made.*

ii. Finance Report to 31st August 2018

The Clerk presented the report with no concerns raised.

iii. Audit Report

The Clerk reported that the final audit report and had been circulated to Councillors, it had also been published on the village website. One observation had been raised by the auditors regarding the length of public rights the previous year, however, no observations made from this year's audit.

111. Group Reports**i. Recreation**

It was reported that one of the sign by the Millennium Green is on the floor and needs replacing. Crown raising required on MG and The Nuttery. Paint work on the Nuttery still poor and need to make the painter aware of this.

Cllr Appleby updated on the opportunity to apply for funding to supply an outdoor gym. Up to £10,000 available for 6-7 pieces of equipment requiring approximately 10m x 10m space. Can be put on either grass or tarmac. Cllr Appleby said that she had spoken to ABSA regarding possible inclusion of equipment on the site and they would be happy to consider

this. Cllr Walters said that he had a slight concern over location and wondered whether people would use it. The Nuttery and MG were also discussed as possible locations but it would depend how people felt about this. Cllr Appleby to investigate further and provide article and survey for the Newsletter. Vote to thanks to Mrs Walters for her research in to this opportunity.

ii. Village Property

Cllr Ryan confirmed that the power to the box on the green is still available. He said that a cost had been received of £325 plus VAT and the electrician will kindly donate £100 of this so a total cost of £225 to rewire the box. Cllr Ryan said that it would also be easier to supply power to the Butter Cross at the same time. Cllr Ryan and Houlihan to also purchase transformers. Proposed by Cllr Mrs Moore and seconded by Cllr Mrs Appleby.

Cllr Appleby to investigate quotes for new noticeboards before the next meeting.

Cllr Charles reported that the gate at the Allotment had now collapsed. The Clerk to request quotes for replacement.

iii Traffic, Parking & Highways

The Clerk reported that some of the highways signs are blocked by hedges and said that it could be something to ask Mr McCulloch to do as part of this winter maintenance.

The Clerk reported that the drains on Ashbrook Lane had been reported on many occasions but were not scheduled for cleaning until next year. Asked everyone to keep reporting them via the Highways system.

iv Competitions

It was confirmed that the BKV presentation would be on Saturday, 13th October at 11.00am On the Village Green, followed by refreshments at the Coach and Horses. Cllr Appleby to invite representatives from volunteer groups. Vote to thanks given to Cllr Appleby.

v. Newsletter

Articles to be included: BKV, Gym Equipment, Speed Watch, Neighbourhood Plan, ABSA, Dates from Church

vi. Village Hall

Nothing to report

vii. ABSA

Nothing to report

112. Correspondence, bulletins and reports

- SPCA Newsletters, circulated prior to the meeting.
- Letter from resident regarding poor road surface on Ashbrook Lane

113. Agenda Items for the next meeting

RESOLVED: that the following items be added to the next agenda:-
Neighbourhood Plan (moved earlier in the agenda), Outdoor Gym Equipment, HS2,

114. Date, time and place of future meetings

October Parish Council Meeting, 31st October 2018, – Village Hall

There being no other business the chair declared the meeting closed at 9.04pm

Signed _____ Date 31st October 2018

ABBOTS BROMLEY PARISH COUNCIL

Monthly Planning Report October 2018

Applications

1159 - P/2018/01138: Ashleigh, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EQ Proposed erection of an amateur radio mast and aerials.
Received: 28/09/18 Reply due: 19/10/18

1160 - P/2018/01188: Old Post Office, High Street, Abbots Bromley, WS15 3BL
Crown reduction and crown thinning of conifer tree up to 50%
Received: 02/10/18 Reply due: 16/10/18

1161 - P/2018/01177: Knoyle House, 9 High Street, Abbots Bromley, Staffordshire, WS15 3BL Felling of a Tibetan Cherry Tree
Received: 12/10/18 Reply due: 26/10/18

1162 - P/2018/01264: Clematis Cottage, Lichfield Road, Bromley Hurst, Abbots Bromley, WS15 3BA Remodelling of existing dwelling to include raising of ridge height, erection of part two storey and single storey side and rear extensions with roof terrace, front porch, front dormer extension and relocation of site entrance
Received: 15/10/18 Reply due: 05/11/18

Decisions

Agreed

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ABBOTS BROMLEY PARISH COUNCIL

MEETING DATES FOR 2019 – VILLAGE HALL

9th January (budget approval meeting)

30th January

27th February

27th March

17th April Parish Assembly

24th April

15th May AGM

26th June

31st July

25th September

30th October

27th November

Parish Surgery Dates – Church House

Saturday 26th January, 23rd March, 25th May, 27th July, 21st Sept, 23rd Nov