

Abbots Bromley Parish Council

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WS15 3EJ

To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 27th February 2019 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

15th February 2019

1. Apologies for absence

To receive and, if appropriate, accept apologies for absence.

2. Public session

3. Declarations of Interests

- *Declarations relating to this meeting*

4. Minutes of Previous Meetings

- Meeting held on 30th January 2019

Enclosed

5. Neighbourhood Plan Update

- Timeline
- Objectives/brief to be issued to the Consultant
- Discuss the funding application
- Parish Assembly presentation requirements

6. HS2

- *In accordance with Section s239 of the Local Government Act 1972 Abbots Bromley Parish Council opposes/ approves Additional Provision 2 (AP2) to the High Speed Rail (West Midlands - Crewe) Bill*

7. Matters of report

- War Memorial
- Outdoor fitness equipment
- Footpath off School House Lane
- Village Gateways
- GDPR

8. Planning

- **Applications**

To agree responses to recently received planning applications:

- **Decisions**

To receive details of planning decisions as included on the enclosed planning summary

9. Financial Matters

- **Report on payments made since last meeting**

To approve the list of payments made since the last meeting

- **Payments to be made**

To receive and if considered appropriate, approve the list of payments to be made

- **Receipts**

- **Monthly Finance Report**

10. Group reports

Unless otherwise stated, to receive a report from the relevant Working Group or Officer.

- **Recreation**

- **Village Property**

- **Traffic, Parking, Highways**

- **Competitions**

- **Newsletter**

- **Village Hall**

- **ABSA**

11. Correspondence, bulletins and reports

12. Parish Assembly

13. Jubilee Cup

14. Agenda items for next meeting

15. Date, time and place of future meetings

March Parish Council Meeting

7.00pm

Wed, 27th March 2019

Village Hall

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 30th January 2019 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); Mrs A Appleby, D Denny J Houlihan; Mrs M Moore, P Ryan, B Walters

In attendance: Mrs S Meads (Clerk), Borough Cllr Hall;

Members of the Public Attending: 4

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6. **Apologies for absence**
 Cllrs R Jarman and Mrs R Robb

7. **Public Session**

Mr S Wilson, Chair of the Village Hall Committee, said that the committee are considering having a memorial bench in "Gallimore's Field. He asked if the Village Hall Committee donated money to the Parish Council could the Council purchase the bench and claim back the VAT. Cllr Mrs Moore asks who owns the field and would permission be needed to site the bench in the field. Mr Wilson confirmed that permission would be sort from Mr Gallimore. He said that the bench would be sited looking down the drive towards the village and church. A cost of £695 plus VAT has been sourced for a galvanized steel bench. This was discussed and councillors said a section 137 grant could be considered at the end of the financial year if funds are available.

Mr Wilson also asked if the Parish Council ever receives any offers of cheap WiFi. The Clerk said that no offers had been received.

8. **Declarations of Interests**
 None

9. **Minutes of Previous Meetings**

- **RESOLVED:** that the minutes of meeting held on 28th November 2018 be approved with two amendments and 9th January 2019 with no amendments. Proposed Cllr Mrs Appleby, seconded Cllr P Ryan.

10. Neighbourhood Development Plan Update

Mr Peter Male, Vice Chair of the Neighbourhood Development Group, provided an update.

- Funding needs to be sourced and spent before the end of the financial year and therefore the submission will be put in for the new financial year 2019/2020.
- Mrs G Kelly is in touch with Mr E Roy regarding the website
- The group are using the Neighbourhood Development Toolkit to help make progress
- First meeting of each month is open to the public. The plan is to advertise beforehand what topics are up for discussion. Next meeting will be traffic and parking.
- The group are seeking guidance about the Parish Council's thoughts regarding receiving additional land/facilities through developments. Cllr Mrs Appleby and other councillors said that it would be difficult to commit without knowing what the proposal would be. Cllr Mrs Moore said that specific details would be needed in order to provide a response. Mr Male asked if the group could provide a written response.

Cllr Walters raised several questions:-

- In the Terms of Reference it refers to recruitment of a new member and seeking support from the PC and wondered if anything had been done to replace the member of the group that had left? Mr Male said that if it had been discussed it would be in the NDPG meeting minutes.
- The question was raised about the document produced by Mr Baker that was mentioned in the 10th January minutes and asked if it had been shared with the PC? Mr Male confirmed that the document had not been distributed to the PC
- Are the group planning on doing a housing stock survey? Mr Male said that they are considering. Cllr Mrs Appleby asked that the group update the PC before going ahead.
- Cllr Walters mentioned that the action grid is appendix to the minutes and would the group be publishing these to help with the understanding of the minutes.

Cllr Mrs Appleby updated the council on the meeting that several councillors attended with the NDPG. It was agreed to aim to send questions to the Clerk within five days of receiving the minutes so that these can be compiled and sent to the group. At this meeting councillors asked if the group could provide a report prior to each Parish Council meeting. This was counter proposed by the group.

Cllr Mrs Appleby asked about the promotion of the public meeting. Cllr Mrs Moore asked how the public know about the meetings, there needs to be a schedule of public meetings to go on noticeboards, social media and the website. This needs to go out as a matter of urgency. Mr Male accepted that this has caught up with them this time.

Cllr Mrs Appleby said that at the meeting Milestones were discussed and the understanding was that these would be brought back to this meeting. Some form of timetable is needed.

The Clerk said that the next Bulletin will be out end February or early March and requested any copy that the group wished to submit by 15th February.

11. Matters of Report

i. HS2

The Clerk provided an update on the Power Lines proposal. A Steering Group had been formed and has been working on the potential to petition against the proposal. The Additional Provisions Bill would be deposited on 8th February. Once this had been examined the Steering Group would then decide whether to petition against the Power Lines and look at mitigating the proposals.

ii. War Memorial

The Clerk reported that she had more site visits booked with contractors so should have more quotes available at the next meeting.

iii. Outdoor Fitness Equipment

Cllr Mrs Appleby reported that the funding application had now gone in to the National Lottery and quotes have been provided. There had been a good response to the questionnaire and the preferred site had come out as Millennium Green. Cllr Mrs Moore asked if the equipment could be over two sites, one at ABSA and one at Millennium Green but this was not a preferred option. Cllr Mrs Appleby confirmed that there is minimal maintenance of equipment and they come with a twenty five year guarantee.

iv. Footpath off School House Lane

The Clerk reported that one quote had been received but more site visits had been set up.

v. Village Gateways

A grant £1,500 had been received from Staffordshire County Council towards the installation of some Village Gateways which had to be match funded.

RESOLVED: that the Village Property working group would meet to discuss options and then arrange for suppliers to visit sites.

vi. Clerk Development

Cllr Mrs Moore to meet with The Clerk outside of the meeting.

vii. Parish Surgery

Nobody attended.

12. Planning

1176 - P/2018/01591: Offices at Cana Family House, Radmorewood Lane, Abbots Bromley, Staffordshire, WS15 3AS Change of use of first floor from office (Class B1a) to a one bed apartment (Class C3)

Received: 11/01/19 Reply due: 01/02/19 No Objections

1177 - P/2019/00011: Latham House, Sycamore Apartment, High Street, Abbots Bromley, WS15 3BN Felling of Yew tree (TPO 187)

Received: 16/01/19 Reply due: 06/02/19 Concerns over the reason given – attracting wasps. Object based on loss of amenity in the conservation area.

1178 - P/2018/01549: York House, Radmorewood Lane, Abbots Bromley, WS15 3AS Demolition of existing conservatory and erection of single storey rear extensions

Received: 09/01/19 Reply due: 30/01/19 No Objection

1179 - P/2019/00064: High Trees Farm, Hobb Lane, Marchington Woodlands, Staffordshire, ST14 8RQ

Erection of a detached garage with office above and a single storey extension to form sun room on west elevation

Received: 29/01/19 Reply due: 21/02/19 No Objection

APPEAL**Town and Country Planning Act 1990 – Appeal Under Section 78 – Written Representation**

Appellant(s)	Mr Andrew Shaw
Appeal location	Land to the rear of Argyll House, High Street,, Abbots Bromley, WS15 3BW
Appeal description	Erection of a new single detached dwelling, cycle store and associated parking
Appeal start date	02 January 2019
Appeal Reference	APP/B3410/W/ 18/3215006
	Re-submit previous objections and need for additional parking in the area.

13. Finance Matters**A Record of payments made after discussion with Chairman or Vice Chairman****B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
59/1814	Sarah Meads	407.99	Salary for January
60/1815	SCC Pension	290.68	Pension contributions for Dec/Jan
61/1816	Staffordshire Parish Council Association	20.00	Training Course
62/1817	ABPCC	135.00	Meeting room charges
63/1818	Sarah Meads	50.19	Expenses

£903.86

RESOLVED: that the above payments would be made.

An email had been received from ABPCC regarding funding towards the mowing of the Church Yard. Councillors discussed this at length and agreed that 3 quotations would be required in order to provide the grant of £1000 so that this adheres to the Parish Council's financial regulations. It was suggested that ABPCC could apply for a Section 137 grant from the council for up to £500, if funds allow.

RESOLVED: that the Clerk writes to ABPCC to advise them of the decision.

14. Group Reports

i. Recreation

The Clerk confirmed that planning applications had been submitted for tree works to both playgrounds. The Nuttery wet pour surface was discussed. The repairs had not deteriorated as yet but may need significant repairs in future. Possible relocation of the play equipment so that it is not under the tree and therefore can be in more sun. The paintwork needed to be done as soon as possible.

RESOLVED: that quotations would be sourced for re-painting of the Nuttery Playground.

ii. Village Property

Cllr Ryan updated on the repairs to the directional sign carried out by Metal Wizzards.

RESOLVED: that an article would be put in the Bulletin as a thanks to the company for doing the work and donating the repairs.

iii Traffic, Parking & Highways

Several signs in the village with lettering missing.

RESOLVED: Clerk to report signs to Highways

iv Competitions

RESOLVED: Cllr Appleby said that she would complete the forms for Best Kept Village and prepare an article for the next Bulletin.

v. Newsletter

Next issue out end of February early March. Article to include: Community Speed Watch, Neighbourhood Development Plan, Outdoor Gym, Precept Change, Village Gateways, BKV Competition, Sign Post, Forthcoming Elections, ABSA

vi. Village Hall

The bench in the Village Hall field discussed further.

RESOLVED: if progressed by Village Hall then may be able to consider grant as part of Section 137 grants if funds allow.

vii. ABSA

Cllr Ryan provided an update on funding. Update to be provided for the Bulletin.

15. Correspondence, bulletins and reports

- SPCA Newsletters, circulated prior to the meeting.

16. Agenda Items for the next meeting

RESOLVED: that the following items be added to the next agenda:-
Jubilee Cup, Parish Assembly

140. Date, time and place of future meetings

March Parish Council Meeting, 27th March 2019, – Village Hall

There being no other business the chair declared the meeting closed at 9.05pm

Signed _____ Date 27th February 2018

ABBOTS BROMLEY PARISH COUNCIL

Monthly Planning Report February 2019

Applications

1180 - P/2019/00082: Former Pigsty at, Yeatsall Farm, Yeatsall Lane, Abbots Bromley, Staffordshire Conversion of former pigsty to holiday let including the retention and completion of extensions and alterations
Received: 30/01/19 Reply due: 21/02/19

1181 - P/2019/00121: Land at Coach And Horses PH, High Street, Abbots Bromley, WS15 3BN Erection of two detached dwellings and associated vehicular access
Received: 08/02/19 Reply due: 01/03/19

1182 - P/2019/00145: Millennium Green, Bagot Street, Abbots Bromley, Staffordshire Crown lift cherry tree (7) to give a height above ground level of 4m, prune out dominant leaders to single stem to one birch tree (8) , crown lift over path to mixed broadleaf to give a height between 2.5m - 3m, fell one aspen tree and 1 elm and crown lift all other trees to 2m and removal of secondary growth (G3 and G4)
Received: 19/02/19 Reply due: 05/03/19

1183 - P/2019/00146: The Nuttery Playground, School House Lane, Abbots Bromley, Staffordshire Pruning of one sycamore to give 4m clearance over footpath and play equipment
Received: 15/02/19 Reply due: 01/03/19

Decisions

Agreed

1178 - P/2018/01549: York House, Radmorewood Lane, Abbots Bromley, WS15 3AS Demolition of existing conservatory and erection of single storey rear extensions