

Abbots Bromley Parish Council

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To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 27th March 2019 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

15th March 2019

1. Apologies for absence

To receive and, if appropriate, accept apologies for absence.

2. Public session

3. Declarations of Interests

- *Declarations relating to this meeting*

4. Minutes of Previous Meetings

- Meeting held on 27th February 2019

Enclosed

5. Neighbourhood Plan Update

6. Matters of report

- HS2
- War Memorial
- Outdoor fitness equipment
- Footpath off School House Lane
- Village Gateways
- GDPR
- Parish Surgery
- Election

7. Planning

- **Applications**

To agree responses to recently received planning applications:

- **Decisions**

To receive details of planning decisions as included on the enclosed planning summary

8. Financial Matters

- **Report on payments made since last meeting**
To approve the list of payments made since the last meeting
- **Payments to be made**
To receive and if considered appropriate, approve the list of payments to be made
- **Receipts**
- **Monthly Finance Report**

9. Group reports

Unless otherwise stated, to receive a report from the relevant Working Group or Officer.

- **Recreation**
- **Village Property**
- **Traffic, Parking, Highways**
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

10. Correspondence, bulletins and reports

11. Parish Assembly

12. Agenda items for next meeting

13. Date, time and place of future meetings

Parish Assembly	7.00pm	Wed, 17 th April 2019	Village Hall
April Parish Council Meeting	7.00pm	Wed, 24 th April 2019	Village Hall

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 27th February 2019 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); Mrs A Appleby, J Houlihan; J Jarman; Mrs R Robb;
 P Ryan,

In attendance: Mrs S Meads (Clerk), Borough Cllr Hall (joined the meeting later);

Members of the Public Attending: 10

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19. Apologies for absence
 Cllrs Mrs M Moore; Cllr B Walters

20. Public Session

A resident raised concerns over the proposed development on land at The Coach and Horses public house. He had concerns over the access to the development and also said that would it not be in the interest of the village to delay any decisions until a Neighbourhood Development plan is in place.

Another resident made the following statement:-

"I realise that I cannot ask questions of the Parish Council during this general session, but I would like to respectfully ask, that during your deliberations on Planning, with reference to the Planning Application for the "Coach and Horses" car park, that the following points are clarified.

The application and registration of this Planning Application was after the last Parish Council meeting and submissions concerning this application are due shortly.

The Parish Council website has the closing date of 1st March 2019, but other documents on the East Staffs Planning website indicate 7th March 2019.

Initially, two three bedroom houses seemed to be proposed. However, it is not at all clear what exactly is being proposed.

The submitted, " Planning, design and access statement" of January 2019,

4.19 talks of four bedroom units, to quote :- “ two off road parking spaces will be provided in each of the attached double garages and one parking space in front of each garage therefore a total of three car parking spaces for each four bed unit.”

But, by Section 4.9, it is stated both homes will be “three bedroom/five person homes”.

However, in the “Heritage Statements” 2.2 “Development proposed include two detached three bedroom dwellings, one three bedroom and one four bedroom.

It is difficult to understand exactly what is being proposed in order to comment”.

Mr Wilson, Chair of the Village Hall Trustees commented about the proposal to place a Memorial Bench in the village. He stated that it was considered that maybe the field behind the village hall is not the best place for the bench and other sites need to be considered.

Mr T Wheeldon said that the Clerk has updated on the donations received so far for the War Memorial and this in excess of £2,000 and he asked for an update on where the Parish Council is in terms of the repair.

Public Session closed.

21. **Declarations of Interests**

Parish Councillors declared an interest in planning applications for Millennium Green and The Nuttery.

22. **Minutes of Previous Meetings**

- **RESOLVED:** that the minutes of meeting held on 30th January be approved with one amendment on page 4, removal of ‘ing’. Proposed Cllr Mrs Appleby, seconded Cllr P Ryan

23. **Neighbourhood Development Plan Update**

Mr M Hobbs, Chair of the Neighbourhood Development Planning Group, joined the table.

He said that he had a direct question for Cllr P Charles. “Did he have feedback following the meeting that was held between them? If not then it is not right that the group should provide an update.”

Cllr P Charles said he was not aware he had agreed to give feedback to Mr Hobbs before the Parish Council meeting.

Mr Hobbs explained he understood that that the Parish Council had no confidence in the NDP Group and that they had agreed to arrange a meeting for members of the Parish Council and NDP Group to meet before today.

Cllr P Charles confirmed he had no recollection of this and of a commitment to arranging the meeting.

Cllr Mrs Appleby said that there seemed to be some confusion about what had been discussed. She asked that this was accepted and that Mr Hobbs moved on to give the NDP report.

Mr Hobbs confirmed that the Neighbourhood Development Planning Group was not willing to provide the report as no confirmation had been given that the Parish Council has confidence in the group.

24. HS2 Update

HS2

- Cllr Jarman provided an update. He said that a meeting had been held with Michael Fabricant MP and that he had confirmed that there is no option to go back to the Rugeley plan. The underground option takes up more land and costs more. Letters currently being sent to landowners to ask for feedback on the underground proposal.
- ESBC will not be petitioning and the County Council has not decided yet.
- *In accordance with Section s239 of the Local Government Act 1972 Abbots Bromley Parish Council opposes Additional Provision 2 (AP2) to the High Speed Rail (West Midlands - Crewe) Bill.*
All councillors agreed that the Steering Group should petition against the proposals if landowners agreed to this.
- Cllr Houlihan raised the vulnerability of the pylons to a major dam burst and asked if HS2 had done a risk assessment.
-
- Cllr B Walters to be contacted to ask if he could attend the next HS2 Steering Group meeting instead of Cllr Jarman due to holidays.
-
- Councillors approved cost of HS2 meetings @ £40 per parish council.

25. Matters of Report

i. War Memorial

The Clerk provided an update. So far two quotations have been provided for the work to the War Memorial. A further two contractors have been contacted but no feedback received.

Cllr P Ryan provided an update on the Memorial Bench. He said that the design was very nice, however, a better location is needed. Possibility of putting it under the tree on the green looking up to the school. Village Hall Trustees concerned that if it is in that location it may not be clear that it was provided by the village hall.

ii. Outdoor Gym

Cllr Appleby confirmed that a grant for £10,000 had been received for the new outdoor gym equipment. The preferred locations of the equipment will be presented at the next meeting.

iii. Footpath off School House Lane

The Clerk reported that two quotations had now been received and a third was being sourced.

iv. Village Gateways

Cllr Mrs Appleby confirmed that funding of £1,500 had been received from SCC which needed to be match funded by the Parish Council and an order for some gates placed by the end of March.

The design of the gates was discussed and councillors generally preferred wooden rather than plastic gates of a traditional design. Village Property working group agreed to meet with suppliers and also to discuss possible locations for the gates.

v. **GDPR**

The Clerk provided an updated on GDPR and said that she would be providing a briefing at the next meeting and also the new policies for approval.

26. Planning

1180 - P/2019/00082: Former Pigsty at, Yeatsall Farm, Yeatsall Lane, Abbots Bromley, Staffordshire Conversion of former pigsty to holiday let including the retention and completion of extensions and alterations

Received: 30/01/19 Reply due: 21/02/19 No Objections

1181 - P/2019/00121: Land at Coach And Horses PH, High Street, Abbots Bromley, WS15 3BN Erection of two detached dwellings and associated vehicular access

Received: 08/02/19 Reply due: 01/03/19

Councillors discussed comments made in the public session. They confirmed that it is not possible to ask for a delay because the NDP hasn't yet reached consultation stage, if it had then this could be considered.

The planning documents seem to give some conflicting information. The Clerk to ask for clarification on what is being planned.

The Parish Council does not object to the principle of development on the site, however, the gardens are far too small for what will be family homes and shows that the developer is trying to put too much on the site. Rather than 2 detached dwellings, the developer is asked to consider a pair of smaller semi-detached cottages.

In terms of design, simpler finishes are recommended - the use of quoins at the corners is (other than the Coach and Horses PH) not generally representative of development in the villages, and dormer windows should be used more sparingly. The site is within the Conservation Area and the Borough Council are urged to have regard to the current design guidance in the Local Plan.

For safety purposes a footpath should be included in the plans leading from the main street, inside the existing brick wall of the Coach & Horses, giving safe access both to any new properties and existing properties on Radmore Lane.

1182 - P/2019/00145: Millennium Green, Bagot Street, Abbots Bromley, Staffordshire Crown lift cherry tree (7) to give a height above ground level of 4m, prune out dominant leaders to single stem to one birch tree (8) , crown lift over path to mixed broadleaf to give a height between 2.5m - 3m, fell one aspen tree and 1 elm and crown lift all other trees to 2m and removal of secondary growth (G3 and G4)

Received: 19/02/19 Reply due: 05/03/19 No Comment

1183 - P/2019/00146: The Nuttery Playground, School House Lane, Abbots Bromley, Staffordshire Pruning of one sycamore to give 4m clearance over footpath and play equipment

Received: 15/02/19 Reply due: 01/03/19 No Comment

1184 - P/2019/00177: Radmore Farm, Radmore Lane, Abbots Bromley, WS15 3AT

Erection of 4 x 6m high lighting columns to illuminate menage previously approved

Received: 22/02/19 Reply due: 15/03/19 The Parish Council commented on the positioning of the lightening to ensure that neighbours are not affected and a time limit is included so that the lights are not on late in the evening.

1185 - P/2019/00078: Church View Farm, Goose Lane, Abbots Bromley, WS15 3DF

Listed Building Consent for the installation of cellar window on east elevation

Received: 22/02/19 Reply due: 15/03/19 No Objections

1186 - P/2019/00071: Church View Farm, Goose Lane, Abbots Bromley, WS15 3DF

Retention of existing garden store, gazebo and landscaping.

Received: 22/02/19 Reply due: 15/03/19 No Objections

Decisions**Agreed****1178 - P/2018/01549: York House, Radmorewood Lane, Abbots Bromley, WS15 3AS**

Demolition of existing conservatory and erection of single storey rear extensions

26. Finance Matters**B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
64/1819	Sarah Meads	406.79	Salary for February
65/1820	SCC Pension	145.34	Pension February
66/1821	SM & Mrs DE Robbins	125.00	Refund due to overpayment for Sid Slater's donation)
67/1822	Sarah Meads	11.80	Expenses
68/1823	Reprotec Connect For Ltd	35.00	Photocopy costs

 £723.93
C Record of payments received

<i>Date</i>	<i>Amount</i>	<i>Details</i>
10/01/19	345.00	Donations towards the War Memorial

RESOLVED: that the above payments be made.**27. Group Reports****i. Recreation**

The Clerk reported that planning applications had been submitted for tree works at the playgrounds. Cllr Houlihan updated on maintenance of the playgrounds. He suggested that painting of the play equipment at The Nuttery would be a great volunteering opportunity to help with the BKV efforts.

ii. Village Property

The Clerk reported that she had sourced two quotes for the replacement of the gate on the allotment. One quote at £145 for the gate and £180 labour and the second at £420 total. Councillors agreed to approve the quote of £325 total.

Cllr Charles asked Mr Male what is happening with the speed gun. Mr Male said that the village had a new one.

iii Traffic, Parking & Highways

Councillors discussed Mr Male's proposal to submit an application for funding to cover the purchase of a Speed Identification Device (SID).

RESOLVED: the councillor agreed to support the application.

Mr Male confirmed that when he recently met with Highways it was mentioned that some funding may be available to provide road markings.

iv Competitions

Cllr Mrs Appleby confirmed that Best Kept Village entries needed to be submitted by the end of March. Cllr Walters had forwarded email regarding Keep Britain Tidy and was happy to coordinate. Cllr Mrs Appleby said that there would be a cost for including the new BKV logo on the banners.

v. Newsletter

The Clerk reported that it would be going to print first week in March.

vi. Village Hall

Nothing to report

vii. ABSA

Nothing to report

28. Correspondence, bulletins and reports

- SPCA Newsletters
- Email from Mr Lewis regarding Coach & Horses development, circulated prior to the meeting
- Correspondence from Mr Male regarding SIDS machine and grant application, discussed earlier in the meeting
- Correspondence throughout the month from NDPG, circulated prior to the meeting

29. Parish Assembly

The Clerk reported that invitations will be distributed before the end of March. Annual reports to be provided by organisations by mid March to be included in the Annual Review document.

Members of the public were asked to leave the room while the following subject was discussed as it is kept a secret until the Parish Assembly.

30. Jubilee Cup

The possible recipient was discussed and Cllr Charles said that he would speak to them and confirm that they are happy to receive it.

Members of the public were invited back in to the room.

31. Agenda Items for the next meeting

Parish Assembly, surgery, HS2, footpath off School House Lane, BKV, outdoor gym, election, GDPR.

32. Date, time and place of future meetings

March Parish Council Meeting, 27th March, 2019 – Village Hall

There being no other business the chair declared the meeting closed at 8.30pm

Signed _____ Date 27th March 2019