

# Abbots Bromley Parish Council

Clerk: Mrs Sarah Meads  
Tel: 01283 840891  
Email: parish.council@abbotsbromley.com

The Hayloft  
Marsh Farm, Uttoxeter Rd,  
Abbots Bromley  
Staffordshire  
WS15 3EJ

## To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 25<sup>th</sup> September 2019 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

16<sup>th</sup> September 2019

**1. Apologies for absence**

*To receive and, if appropriate, accept apologies for absence.*

**2. Public session**

**3. Co-Option of New Councillors**

**4. Declarations of Interests**

- *Declarations relating to this meeting*

**5. Minutes of Previous Meetings**

- Meeting held on 31<sup>st</sup> July 2019

**Enclosed**

**6. Neighbourhood Plan Update**

- Letter from Mr Brown
- Information booklet to owners of Listed buildings/ buildings in a Conservation Area

**7. Matters of report**

- Outdoor fitness equipment
- AB School
- War Memorial
- Wild Flower planting
- Best Kept Village Presentation
- Poppy Wreath
- Community Speed Watch

**8. Planning**

• **Applications**

*To agree responses to recently received planning applications:*

• **Decisions**

*To receive details of planning decisions as included on the enclosed planning summary*

**9. Financial Matters**

• **Report on payments made since last meeting**

*To approve the list of payments made since the last meeting*

• **Payments to be made**

To receive and if considered appropriate, approve the list of payments to be made

- **Receipts**
- **Monthly Finance Report**
- **Insurance Renewal**
- **External Audit Report**

**10. Group reports**

*Unless otherwise stated, to receive a report from the relevant Working Group or Officer.*

- **Recreation**
- **Village Property**
- **Traffic, Parking, Highways** (verges in lanes, parking on School House Lane, Church Lane, Quiet lanes)
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

**11. Parish Council Objectives**

**12. Horn Dance 2019/2020**

**13. Correspondence, bulletins and reports**

- SPCA Bulletin
- Letter from Mr Brown
- Email from B Walters
- Letter from B Payne
- Email from Staffordshire YFC
- Letter from Woodard

**14. Agenda items for next meeting**

**15. Date, time and place of future meetings**

October Parish Council Meeting      7.00pm      Wed, 30<sup>th</sup> October 2019      Village Hall

ABBOTS BROMLEY PARISH COUNCIL  
Minutes of the Parish Council Meeting  
Held on Wednesday 31<sup>st</sup> July 2019 at 7.00 pm  
At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs Dr C Whorwood (Chair); Mr K Baker, Mrs K Haywood, N Taylor-Brown

**In attendance:** Mrs S Meads (Clerk), PCSO Hayles, Ms N Perry (ESBC)

**Members of the Public Attending: 2**

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88. **Apologies for absence**  
Cllr Mr M Hobbs

89. **Public Session**  
PCSO Mandy Hales presented to the meeting and provided a fact sheet detailing crime figures in the area from July 2018 to July 2019. Overall there was a decrease of 41% compared with last year (85 recorded crimes down to 50). Biggest reductions as follows:- business burglary down from 16 to 3, residential burglary down from 8 to 5 and theft of motor vehicles down from 5 to 2. Biggest increase in violence against a person, previous year 12 and this year 18.

She warned that residents needed to be aware of scams.

Also, residents should report incidents as they happen rather than leaving until later or just posting on social media.

Smart Water was discussed as this had been used on the Church, however, a burglary had recently taken place at the Church. It was not clear if Smart Water had a limited life.

A fact sheet was left behind by PCSO Hales and she said she would check to see if it was ok to publish this on the website.

90. **Declarations of Interests**

Cllr K Baker declared an interest in Planning Application for Oak Cottage

**91. Minutes of Previous Meetings**

**RESOLVED:** *that the minutes of meeting held on 26<sup>th</sup> June be approved with one amendment.*

**92. Neighbourhood Development Plan Update**

Ms Naomi Perry from East Staffs Borough Council (ESBC) and gave an introduction in to Neighbourhood Planning. Hand outs were given to councillors covering Neighbourhood Plan Protocol.

Cllr Dr Whorwood asked if when the plan is put together is there a process where it can be submitted for review. Ms Perry confirmed that ESBC can offer a 'health check' on the plan.

Cllr Dr Whorwood asked what is the average timescale after submission.

Ms Perry outlined an example timescale as follows:-

- Draft plan, consult for 6 weeks
- Make amendments and submit to ESBC
- ESBC to then consult on it for 6 weeks
- Independent examiner can take 2 weeks plus
- Final report then available to take to referendum

Ms Perry confirmed that ESBC use accredited examiners and usually provide up to three options.

Cllr Baker said that the group have had a series of community meetings and findings are now with a consultant and the group has also obtained the services of an external consultant for the housing needs survey. Cllr Bakers said that the relationship with Ms Perry and ESBC had been excellent.

Cllr Baker asked if it is necessary to have planning permission to construct a wall in front of a property in a conservation area. Ms Perry to come back to the council on this.

Mr T Wheeldon provided an update. He said that a table top exercise had been conducted in order to provide a narrative with regard to listing properties which the NDPG will run past ESBC. Ms Perry confirmed that a new Conservation Officer would be starting soon and working on Tuesday at ESBC.

Cllr Dr Whorwood said that the Neighbourhood Plan is constantly being talked about in the community and there has been a lot of hard work going on in the background.

**93. Matters of Report****i. Outdoor Fitness Equipment**

The Clerk provided an update. Installation would take place in September, possibly second week. Location for equipment had been discussed with the Village Hall Committee and sites suggested.

**ii. Footpath off School House Lane**

The Clerk reported that this had now been completed

**iii. Co-option of New Members**

The Clerk reported that there had been no further interest from residents.

**iv. Abbots Bromley School**

- Councillors discussed the email that had been received from Mr B Walters (circulated prior to the meeting). It was agreed that as the PC now has limitations due to no longer having General Powers and therefore there are financial constraints on how the Parish Council can be involved. The PC had also already written to Woodard regarding The Nuttery playground and would clarify this with Mr Walters.

- **RESOLVED** : *The Clerk to respond to Mr Walters.*
- The Clerk updated on the Community Asset bid and said that she was still in the process of providing additional information as requested by ESBC. Mr Wheeldon mentioned The Lowers and community usage for the football club. It is likely that there will be no club if a ground cannot be found for the coming season. An approach has been made to the school to continue usage of the pitch, however, there will be no changing facilities and also barriers are going to be installed so no parking on site.

**v. War Memorial**

The Clerk reported that a meeting had been arranged with the lighting contractor w/c 12<sup>th</sup> August in order to progress planned work.

The Council expressed thanks to Mr Wheeldon for the D Day commemoration in June. Mr Wheeldon said that Mr Slater was the main organiser of the event.

Cllr Taylor Brown referred to the email from Mr Wheeldon regarding the parade on 1<sup>st</sup> September. He mentioned that with the event in June and also having a bank holiday on 8<sup>th</sup> May 2020 and the possibility of there being a parade he asked if there was chance there could be too much happening.

## 94. Planning

Cllr Dr Whorwood asked if councillors could provide initial feedback on applications prior to meetings so that views could be shared and then responses agreed at the meetings.

Cllr N Taylor-Brown asked what sort of influence the Parish Council has on applications. Ms Perry said that all responses should be planning based and the council can always refer to the Local Plan and Neighbourhood Plan when it has been made.

### Applications

**1213 - P/2019/00723: Mickledale Cottage, Port Lane, Abbots Bromley, WS15 3DX**

Erection of detached building for storage of equipment

Received: 26/06/19    Reply due: 17/07/19    The Parish Council has concerns that the proposed building is too large for the proposed use.

**1214 - P/2019/00651: Orchard Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL**

Alterations and conversion of existing detached garage block to form a dwelling

Received: 26/06/19    Reply due: 17/07/19    The Parish Council objects to this application as there is no justification provided for another development in the countryside.

**1215 - P/2019/00715: Radmore View House, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AT**

Erection of a single storey front and rear extensions

Received: 28/06/19    Reply due: 19/07/19    No Objections

**1216 - P/2019/00738: The Willows, Hobb Lane, Marchington Woodlands, Staffordshire, ST14 8RG**

Erection of an agricultural building for the storage of machinery and implements, hay and straw and for the housing of livestock

Received: 05/07/19    Reply due: 26/07/19    No Objections

**1217 - P/2019/00709: 2 Ivy Close, Abbots Bromley, Rugeley, WS15 3FB**

Overall crown reduction of up to 5% and crown lifting of up to 4.5m from ground level of 1 Ash tree (T1 TPO 353).

Received: 05/07/19    Reply due: 26/07/19    The Parish Council objects to this application as there seems little justification for the proposed work.

**1218 - P/2019/00786: Oak Cottage, School House Lane, Abbots Bromley, Staffordshire, WS15 3BT**

Demolition of existing garage to facilitate the erection of a first floor and single storey rear extensions.

Received: 09/07/19 Reply due: 30/07/19 The Parish Council objects to this application as the extension seems large in comparison to the size of the cottage. There are also concerns over reduced parking space at the property and congestion caused on School House Lane during renovations.

**1219 - P/2019/00337: Unit 2, Grange Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL**

Demolition of part of the existing agricultural building to facilitate the conversion of existing barn to form dwelling including rear extension to form porch and garage and installation of septic tank.

Received: 09/07/19 Reply due: 30/07/19 No Objections

**1220 - P/2019/00788: Moors Farm, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AN**

Erection of part single and two storey rear extension, single storey link side extension, dormer window on second floor side elevation, detached garage, conversion of an outbuilding to form a swimming pool, formation of new vehicular access, boundary wall and gates.

Received: 23/07/19 Reply due: 13/08/19 The Parish Council would request that any hedges removed be replaced with tree planting.

**1221 - P/2019/00752: Field House Farm, Parkgate Lane, Bromley Wood, Abbots Bromley, WS15 3AH**

Conversion and alternations to barn to form two dwellings and installation of package treatment plant

Received: 23/07/19 Reply due: 13/08/19 The Parish Council requested clarification over the meaning of "package treatment plant".

**1222 - P/2019/00855: Plum House, High Street, Abbots Bromley, Staffs, WS15 3BL**

Crown Reduction by 30% and cutting back of overhanging branches of 4 Holly trees

Received: 18/07/19 Reply due: 08/08/19 The Parish Council felt that it was not necessary to cut back by 30% and this would have an impact on the street scene.

**1223 - P/2019/00794: Moors Farm, Radmore Lane, Abbots Bromley, WS15 3AN**

Change of use of part of land to domestic curtilage and construction of tennis court with 3m high fencing

Received: 25/07/19 Reply due: 15/08/19 The Parish Council had concerns regarding this application as no ecological survey had been provided. Concerns raised over light pollution and impact on bats and owls.

**Decisions****Agreed****1167 - P/2018/01390: Sycamore House, Radmore Lane, Abbots Bromley, WS15 3AT**

Felling of 3 leylandii trees

**1203 - P/2019/00515: Froggys Farm, Ashbrook Lane, Abbots Bromley, WS15 3FA**

Erection of an agricultural building for the storage of fodder and machinery

**1204 - P/2019/00480: Green Bank, Uttoxeter Road, Abbots Bromley, WS15 3EQ**

Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment to planning permission P/2016/0048 for the erection of two storey side and rear extension, two storey and single storey front extension including balconies, erection of a linked triple garage with associated terracing and regrading for amendment to approved plans by way of lowering of garage floor level

**1205 - P/2019/00207: Land off , School House Lane, Abbots Bromley, Staffordshire**  
Erection of a livestock building

**1206 - P/2019/00557: High Elms Farm, Port Lane, Abbots Bromley, WS153DT**  
Erection of two storey rear extension

**1207 - P/2019/00682: 14 Hillside, Abbots Bromley, Staffordshire, WS15 3DP**  
Erection of a single storey front and side extension (Non-Material Amendment - window alterations)

## 95. Finance Matters

### A Record of payments made after discussion with Chairman or Vice Chairman

### B Record of payments for which authorisation will be sought at meeting

Vch/Chq	Payee	Amount	Details
28/1858	Sarah Meads	576.69	Salary for July,
29/1859	SCC Pension	260.03	Pension contribution for July plus correction for June
30/1860	Sarah Meads	11.80	Expenses
31/1861	Reprotec	57.17	Re-issue to cover cancelled cheque
32/1862	Riverside Printers	118.00	Printing of Bulletin
33/1863	East Staffs BC	106.02	Cost of Election
34/1864	Wicksteed Leisure Ltd	108.00	Playground inspection
35/1865	ABPCC	170.00	NDPG Meetings Church House
36/1866	S Gregson Groundwork & Landscaping	1980.00	Footpath by School House Lane
37/1867	Mr S Perkin	25.00	Flowers at War Memorial
38/1868	G McCulloch	690.00	Ground Maint & Highways work
		£ 4102.71	

### C Record of payments received

Date		Amount	Details
28/06/19	Groundwork UK	9000.00	Grant for NDPG

**RESOLVED:** Councillors approved these payments

#### ii. Monthly Finance Report

The Clerk presented the monthly finance report.

## 96. Group Reports

#### i. Recreation

External inspection safety report received. Main concerns were repairs to Wetpour and also

loose nut in the swing at The Nuttery.

**RESOLVED** that the Clerk arrange repairs as detailed above

ii. **Village Property**

Nothing to report

iii **Traffic, Parking & Highways**

.It was reported that the Community Speed Watch had not been successful with the application for the grant for the SIDS machine.

Concerns raised over parking in certain areas in the village, in particular cottage opposite Old Dolphin Lane which make access to the lane difficult for larger vehicles, in particular emergency vehicles and also parking by the surgery.

Cllr K Baker raised concerns over damage to verges caused by tractors on Radmore Lane and Radmorewood Lane.

**RESOLVED** : that the Clerk writes to the farmers and Staffordshire County Council about the damage being caused.

iv **Competitions**

It was suggested that in the future it may be necessary to ask the village grounds man to undertake more tasks and also ask residents to take care of their own house frontages.

v. **Newsletter**

Nothing to report

vi. **Village Hall**

Nothing to report

vii. **ABSA**

Nothing to report

97. **Parish Council Objectives**

Put on next month's agenda

98. **Horn Dance**

The Clerk reported that most stalls had been taken but still some left. Stalls would be put up on the Sunday evening.

99. **Correspondence, bulletins and reports**

- SPCA Bulletins circulated

100. **Agenda Items for the next meeting**

PC Objectives, Horn Dance, AB School,

101. **Date, time and place of future meetings**

Wednesday, 30<sup>th</sup> October 2019, 7.00pm, Abbots Bromley Village Hall.

Signed \_\_\_\_\_ Date 25<sup>th</sup> September 2019



# ABBOTS BROMLEY PARISH COUNCIL

## Monthly Planning Report September 2019

**1224 - P/2019/00881: 2 Old Dolphin Lane, Abbots Bromley, Staffordshire, WS15 3BQ**

Erection of a single storey side extension.

Received: 07/08/19 Replied: 02/09/19 No Objections

**1225 - P/2019/00848: Hurst Farm, Pinfold Lane, Bromley Hurst, Abbots Bromley, WS15**

**3AF** Conversion and extension to two existing barns to form a boarding kennel and a cattery (Sui Generis) and installation of septic tank

Received: 07/08/19 Replied: 30/08/19 No Objections

**1226 - P/2019/00849: Radmorewood Farm, Radmorewood Lane, Abbots Bromley,**

**WS15 3AS** Conversion of existing barns to a 2 bedroom dwelling with attached garage and stores, installation of septic tank and erection of 1.2 metre high gates

Received: 12/08/19 Replied: 02/09/19

The Parish Council would ask that strict conditions be applied if the barn is retained (ie no alteration to the structure, and a condition that it cannot be converted in the future to residential accommodation).

**1227 - P/2019/00945: Mickledale Cottage, Port Lane, Abbots Bromley, WS15 3DX**

Removal of 47.7m of hedgerow

Received: 12/08/19 Replied: 02/09/19 No Objections

**1228 - P/2019/00902: Meadow View House, Lichfield Road, Abbots Bromley, WS15**

**3DN** Outline application for the erection of one dwelling including details of access and layout

Received: 16/08/19 Replied: 10/09/19

The Parish Council objects to this application. The village has more than met its ESBC requirement for new homes as identified in the local plan. A recent housing needs assessment has also identified that this type of market-led unit is not meeting any local need. The Parish Council also believes that this is over development of the plot. In this area of the village many of the homes benefit from large gardens and further development of this site would be out of character with the area.

**1229 - P/2019/00881: 2 Old Dolphin Lane, Abbots Bromley, Staffordshire, WS15 3BQ**

Erection of a single storey side extension.

Received: 13/09/19 Reply due: 27/09/19

### Decisions

#### Agreed

**1167 - P/2018/01390: Sycamore House, Radmore Lane, Abbots Bromley, WS15 3AT**

Felling of 3 leylandii trees

**1209 - P/2019/00022: Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY**

Change of use of land from agricultural to form part of domestic curtilage and erection of a detached garage

**1210 - P/2019/00684: The Counting House, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AT**

Erection of a two storey front and side extension, erection of a single storey side extension and dormer extension on the west elevation.

**1211 - P/2019/00631: Leacross, Bagot Street, Abbots Bromley, Staffordshire, WS15 3DA**

Erection of a single storey rear extension, installation of four conservation area rooflights on rear and replacement window on front elevation

**1212 - P/2019/00635: Leacross, Bagot Street, Abbots Bromley, WS15 3DA**

Listed Building application for the demolition of existing rear single storey extension and erection of a replacement single storey rear extension, installation of four conservation area rooflights on the rear elevation, replacement window and re-pointing of brickwork on the front elevation, and internal works to include removal of stud walls and installation of bathroom

**1215 - P/2019/00715: Radmore View House, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AT**

Erection of a single storey front and rear extensions

**1216 - P/2019/00738: The Willows, Hobb Lane, Marchington Woodlands, Staffordshire, ST14 8RG**

Erection of an agricultural building for the storage of machinery and implements, hay and straw and for the housing of livestock

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Overall crown reduction of up to 5% and crown lifting of up to 4.5m from ground level of 1 Ash tree (T1 TPO 353).

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Demolition of part of the existing agricultural building to facilitate the conversion of existing barn to form dwelling including rear extension to form porch and garage and installation of septic tank.

**1222 - P/2019/00855: Plum House, High Street, Abbots Bromley, Staffs, WS15 3BL**

Crown Reduction by 30% and cutting back of overhanging branches of 4 Holly trees

**1227 - P/2019/00945: Mickledale Cottage, Port Lane, Abbots Bromley, WS15 3DX**

Removal of 47.7m of hedgerow

**Refused**

**1214 - P/2019/00651: Orchard Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL**

Alterations and conversion of existing detached garage block to form a dwelling