

**Minutes of the Parish Council Meeting**  
**held on Wednesday, 26 April 2006 at 7.30 pm**  
in the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs: PJ Charles (Chairman), C Cook, AE Elkington, RT Esling, L Fox, KA McLoughlin, J Needham

**Also present:** EA Roy (Clerk)

**Apologies:** Apologies from Cllrs DT Eatough and RSV Jarman were received and accepted. Apologies were also received from Borough Cllr A Fox.

**Members of the public attending:**  
None.

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**Minute 1: Public Session**

There being no members of the public present, there was no public session.

**Minute 2: Minutes of previous meeting**

***RESOLVED that the minutes of the previous meeting on 29 March 2006 be accepted subject to correction of a typographical error in paragraph 118.***

**Minute 3: Declarations of interest**

There were none.

**Minute 4: Matters arising and matters of report**

**4.1 Circulated documents:** No issues.

**4.2 Water main replacement:** The Clerk introduced notes from a recent meeting with South Staffs Water and their contractor May Gurney. These outlined a proposal for replacement of the water main along the main street and in Goose Lane.

- 4.3 Parish Council surgery:** The Chairman introduced a summary of the issues raised at the last Parish Council surgery. The Clerk was asked to contact ESBC to see if they could provide signs at Lichfield Road for "Seedcroft Lane leading to Waters Road."

## Minute 5: Planning

### 5.1 Applications

**458 - OU/25184/002: 10 Ashbrook Lane:** Outline application for residential purposes

Received: 06/04/06 Replied: 24/04/06 Response: The Parish Council objects to this application on the grounds that : (1) this is a "backland" development that is out of character with the surroundings, (2) it would set an undesirable precedent, (3) the parking provisions for the existing property are not adequate and (4) access onto Ashbrook Lane would be difficult for both properties.

**459 - HO/00937/033: Radmore Farm, Radmore Lane:** Construction of two dormer windows to front elevation and erection of garden room on side

Received: 10/04/06 Replied: 30/4/06 Response: The Parish Council raises no objection to this application.

**460 - PA/16942/004: 1 Market Place:** Conversion of ground floor to form tea room and use of five rooms as bed and breakfast, including the erection of a single storey rear extension and provision of parking

Received: 18/04/06 Replied: 30/4/06 Response: The Parish Council is concerned that the proposed parking at the rear has difficult access onto Schoolhouse Lane which is used by children travelling to and from school.

**461 - LB/16942/005: 1 Market Place:** Internal and external alterations to Listed Building, including the installation of rooflights, replacement windows and single storey rear extension

Received: 18/04/06 Replied: 30/4/06 Response: The Parish Council raises no objection to this application.

**462 - PA/18950/016: Spring Bank Farm, Radmore Lane:** Erection of a detached garage and workshop

Received: 21/04/06 Replied: 30/4/06 Response: The Parish Council raises no objection to this application.

***RESOLVED: That the Clerk communicate these responses to the local planning authority.***

### 5.2 Decisions

The following applications have been **AGREED** subject to stated conditions:

**447 - CU/11242/013: Outbuildings adjacent Bagot Arms:** Conversion of stables and outbuildings to form three residential units with associated revised access

**448 - LB/11242/014: Outbuildings adjacent Bagot Arms:** Conversion of stables and outbuildings to form three residential units

**453 - HO/00613/012: Norbury House, Bagot Street:** Erection of a replacement front porch, two storey rear extension, rear conservatory and construction of a 2m high boundary wall

- 454 - LB/00613/013: Norbury House, Bagot Street:** Demolition of front porch, store building, conservatory and boundary wall, erection of a replacement front porch, two storey rear extension, rear conservatory, 2m high boundary wall and internal alterations
- 456 - CO/25934/004: Yenbrook Farm, Seedcroft Lane:** Proposed erection of a low voltage overhead line on wooden poles

The following applications have been **REFUSED** for stated reasons - NONE

The following applications have been **REVISED** - NONE

The following applications have been **WITHDRAWN** - NONE

### 5.3 Correspondence and other planning matters

The Clerk reported that ESBC had issued a further document with changes to the proposed modifications to the Borough Wide Local Plan. As a result, the date for responses had been changed from 9 May to 26 May 2006.

The Clerk also reported on correspondence with Peter Wood concerning work carried out on the cedar tree on the village green and with CPRE on the application for Bagots Bromley farm. Agreed that the Clerk should ask the enforcement officer what follow up action was planned.

## Minute 6: Financial Matters

### 6.1 Financial report

The Clerk introduced the financial statement for the year ended 31 March 2006 and a supporting explanatory note with an analysis of the elements of the recreation fund held in the general fund bank accounts at year end.

**RESOLVED: That the statement be approved and the Chairman sign the report.**

### 6.2 Report on payments made since the last meeting

The Clerk reported the following payment that had been made since the last meeting.

Vch/Chq	Payee	Amount	Details	Powers
1/750	Inland Revenue	305.13	Tax/NI for Jan-Mar 06	LGA 1972 s.112(2)
	<b>TOTAL payments</b>	<b>305.13</b>		

### 6.3 Bills to pay

The Clerk introduced the following for payment:

Vch/Chq	Payee	Amount	Details	Powers
2/751	Public Works Load Board	1661.27	Village Hall loan repayment	LGA 1972 Sch 13
3/752	Allianz Cornhill	1141.57	Insurance premium	LGA 1972 s.111
4/753	Community Council	20.00	Annual membership	LGA 1972 s.143
5/754	E A Roy	382.99	Salary/expenses – Mar 2006	LG(FP)A 1963 s.5 & LGA 1972 s.112(2)
6/755	SPCA	352.00	Annual membership	LGA 1972 s.143
7/756	Universal Play	235.00	Modifications and paint	PHA 1961 s.52
8/757	K McLoughlin	9.28	Paper for newsletter	LGA 1972 s.142
	<b>TOTAL payments</b>	<b>3802.11</b>		

**RESOLVED: That these payments be made.**

#### 6.4 Section 137 payments

There were no requests for payment under Section 137.

#### 6.5 Other financial matters

- 6.5.1 Inventory list and insurance cover: The Clerk introduced a report of a recent inspection of assets and a revised inventory list with additions for new items and revised valuations based on the indexed insurance values. The Clerk was asked to obtain a quotation for creating a replacement copy of the display map. There was a discussion on the state of tidiness of the plot at the Royal Oak and a proposal to install a fence to act as a partial screen. Cllr Elkington offered to visit the publican and see what steps could be taken to improve the appearance. Cllr Charles offered to investigate options to address cavities in the steps of the Millennium Green slide.

**RESOLVED: That the revised inventory list be accepted.**

After considering the existing insurance cover, and taking into account recently acquired items and the excess on the account, it was agreed that no change was required at the present time. Once the equipment was installed at the Nuttery, then additions to the policy would be necessary.

- 6.5.2 Redecoration of notice boards: The Clerk reported that he was in receipt of a quotation from Mr Blower of £110 to cover preparation and redecoration both of the older notice board on the village green and of those under the Butter Cross.

**RESOLVED: That the quotation from R Blower be accepted.**

- 6.5.3 Allotment rent Royal Oak: When the allotment rents for 2006/2007 were reviewed, it was agreed to discuss the rate for the plot by the Royal Oak again in the light of the use being made of this land. After brief discussion it was agreed that since the broad terms of use were "allotment", and there was no other access to the land, the rate set was appropriate. The Clerk offered to try and obtain some comparative figures from other parishes.

- 6.5.4 Clerk's salary: The National Joint Council for Local Government Services has reached agreement on rates of pay applicable from 1st April 2006. This would increase the hourly rate for the Clerk from £10.216 to £10.517.

**RESOLVED: That this increase be applied with effect from 1<sup>st</sup> April.**

- 6.5.5 Cricket Club loan: The Cricket Club has asked if they can stage the final payment on their loan over three months to assist them in managing their cash flow.

**RESOLVED: That the Clerk agree arrangements with the Cricket Club to assist them in making the repayment without major detriment to other their activities.**

### Minute 7: Group Reports

#### 7.1 Recreation

The Clerk reported that the remedial work required for the multi-play on the Millennium Green had now been completed, and that he was commissioning an inspection by Wicksteed Leisure.

The Clerk reported that he had received a note of thanks from the Under 5s Project team for the additional funding set aside. However, concerns were expressed about the way

these funds had been designated by the Council for peripheral items, rather than core project essentials.

The Clerk was asked to explain to the project team that this decision had been made on the basis of the information given to Council that the budget for the basics was covered.

## **7.2 Village Property**

See earlier item under finance.

## **7.3 Traffic, Parking, Highways**

The Clerk reminded members of the email from Andrew Oakley (SCC Highways) outlining the reasons for the current avoidance of 20mph limits. This identified that a formally adopted County policy was in place and officers were merely implementing this policy. Agreed to advise other interested Parish Councils of this fact and suggest that they be ready to bring their own thinking on the subject to the Parish Councils' forum on 7<sup>th</sup> June.

Cllr Cook reported on the recent confusion over the legality of the current speed guns, but confirmed that the Chief Constable had authorised continuation of the scheme with the current hardware.

It was noted that other villages had been given vehicle activated signs but that we had still had no response to our own requests.

Cllr Charles reported that work on the Newton turn would be taking place after silage.

## **7.4 Competitions**

Cllr Elkington reported that only some of the poster competition entries had been supplied and others were expected. He outlined plans for displaying posters and suggested that judging be arranged outside a Council meeting.

## **7.5 Newsletter**

Cllr McLoughlin confirmed that the newsletter had been issued. It was agreed to include the discussion of formats when the new working groups have been appointed at the Annual Meeting.

## **7.6 School Governor's Report**

There was none.

## **7.7 Village Plan**

The current status of all the actions was to be reported in the document for the Parish Assembly.

## **7.8 RISES**

Cllr Fox reported that the remaining £300 of funds to be distributed had been assigned to the Under 5s Project Playground.

## **7.9 Village Hall**

The Chairman's report to the Annual General Meeting was to be included in the document for the Parish Assembly.

**Minute 8: Correspondence, bulletins and reports**

- 8.1 The Community Council has asked us to complete a survey for them and return it by 28th April. Cllr Fox offered to complete and return.
- 8.2 CPRE Staffordshire has sent their annual report and invitation to their AGM at 2pm on Saturday 29th April at Rodbaston College.
- 8.3 defra have written advising that a Parish Council guide to the Clean Neighbourhoods and Environment Act 2005 is now available.
- 8.4 An NALC report has been received via SPCA advising the action to be taken before 6th April with regard to Clerk’s gratuities/pensions.

**Minute 9: Annual Parish Assembly**

- 9.1 The Clerk introduced a document containing the reports received so far. It was agreed that this should be published on the web pages and noted on the posters, with twenty copies lodged with Simon Wilson for collection by those with no internet access.
- 9.2 Cllr Needham will provide the content for a feedback form and pass this to the Clerk for printing before the Assembly.
- 9.3 To complete planning for the Assembly including accommodation, provision of refreshments and draft agenda:
  - Welcome from Chairman
  - Receive accounts of United Charities
  - Presentation of Jubilee Cup
  - Guest speaker from South Staffs Water
  - Open forum
  - Concluding remarks from Chairman and invitation to stay for refreshments
- 9.4 The provision of refreshments for the assembly was discussed and Cllr Esling offered to arrange this.
- 9.5 Proposal for an annual group award was discussed and Cllrs Charles and Elkington agreed to put a proposal together for consideration at the next meeting.

**Minute 10: Items for agenda of next meeting**

- Annual meeting of the Council
- Discussion of any matters arising from the Annual Assembly including review of feedback received on the trial format
- Review of proposal for group award

**Minute 11: Date, time and place of next meeting**

It was agreed that the next meeting should be held at 7.30pm on Wednesday 24 May 2006 in the Memorial Room at the Village Hall.

The Meeting concluded at 22:05 pm.

Chairman ..... Date: .....