

Minutes of the Parish Council Meeting
held on Wednesday, 23rd July, 2008 at 7.30 pm
in the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs PJ Charles; S Coxon; A Elkington; Mrs L Fox; RSV Jarman;
R Mills; Mrs C Veitch, B Warring

In attendance: Mrs S Buxton (Clerk); Mark Koszak

Members of the public attending: 2

Apologies: Borough Cllr A Fox

Contents:

Minute 174:	Public Session.....	1
Minute 175:	Minutes of the Last Meeting.....	1
Minute 176:	Declaration of Interest.....	1
Minute 177:	Matters Arising and Clerk's Report.....	1
Minute 178:	Planning.....	2
Minute 179:	Financial Matters.....	3
Minute 180:	Group Reports.....	4
Minute 181:	Correspondence, bulletins and reports.....	6
Minute 182:	Horn Dance.....	6
Minute 183:	Calendar of Meetings.....	6
Minute 184:	Items for Next Meeting.....	6
Minute 185:	Date, time and place of next meeting.....	7

Minute 174: Public Session

Katie Wilson introduced the idea of Abbots Bromley becoming a fairtrade village and gave brief details of some of the requirements and requested the parish council to discuss more fully at their September meeting.

Normal business was resumed at 7.15 pm

Minute 175: Minutes of the Last Meeting

RESOLVED: that the minutes of the meeting held on 25th June, 2008 be signed as a true and correct record

Minute 176: Declaration of Interest

None

Minute 177: Matters Arising and Clerk's Report

177.1 Clerk's Log – nothing to discuss besides items listed on agenda

177.2 AB Girl's School – it was felt that the response from the Girls' School does not really address the traffic issues at the end of the school day opposite Ashbrook Lane

177.3 Vacancy on the Council

Two expressions of interest had been received.

After discussion the interested persons a secret ballot took place and as the votes were drawn, the chairman had a casting vote

RESOLVED: that Mr Ray Bell be co-opted onto the parish council

RESOLVED: that the clerk would attend to the necessary formalities and also write to the unsuccessful applicant

- 177.4 PACT Meeting** – Cllr Mrs Fox reported on the PACT meeting held last night at Admaston. Two of the major issues raised were dog fouling and parking. Abbots Bromley is going to be the focus of a campaign in the autumn to tackle dog fouling. Cllr A Fox has agreed to provide funding through ESBC for a new speedgun, as the present gun is currently broken and in Germany being repaired.

Minute 178: Planning

178.1 Applications Received

570 – HO/1197/005/CEH: 34 Paget Rise, Abbots Bromley: Erection of a first floor side and rear extension

Received 5/7/08, deadline 24/7/08, Response: the parish council has no objection to this application

571 – HO/204841/20141/CEH: Chase View, Lichfield Road, Abbots Bromley: Erection of part two store, part single storey side extension (amended scheme HO/20841/010/CEH)

Received 17/7/08, deadline 5/8/08, Response: the parish council has no objection to this application

RESOLVED: that the clerk notify the above responses to East Staffordshire Borough Council

178.2 Decisions

The following application has been approved:-

558 – HO/20488/015/CEH: Portfields, Port Lane, Abbots Bromley: Erection of a two storey side extension, a rear conservatory, as single storey side extension to form swimming pool, steam and sauna rooms, triple garage, gymnasium and lounge area, formation of a basement area consisting of snooker room, changing facilities and store rooms and erection of a boundary wall and entrance gates (Amended Scheme)

559 – PA/29889/009/CEH: Hilda Cottage, Schoolhouse Lane, Abbots Bromley:

Conversion of existing dwelling to form no. 2 dwellings and the erection of a detached double garage with storage/office accommodation above.

561 – HO/27699/012/CEH: 5 The Cottage, High Street, Abbots Bromley: Installation of wooden door surround and canopy

567 – PA/02885/027/JR: Ivy House, High Street, Abbots Bromley: Erection of seven detached dwellings and one pair of semi detached dwellings, conversion of the first floor of existing dress shop including a two storey extension to form a single dwelling, associated garaging and alterations to vehicular access

RESOLVED: that the clerk will circulate the approval for Ivy House so that members can see the list of conditions attached

178.3 Other Planning Matters

East Staffs Site Allocations – acknowledgement of receipt of comments from parish council**Minute 179: Financial Matters**

179.1 Risk Assessment – Cllr Coxon tabled two risk assessments covering the play areas and other parish council assets respectively, the contents of which were discussed at the meeting.

RESOLVED: that the clerk investigate the provision of small plaques to be attached to all parish council assets, informing members of the public to whom any defects should be notified and establish the number required

RESOLVED: the clerk would issue a record sheet for recording inspection of the play equipment at the Nuttery to Cllr Coxon so that a written record is maintained

The other items remaining to be finalised in the future are:-

arrangements for appointing contractors

safety glass on noticeboards

inspection of certain assets following severe weather

cleaning of bins

dog fouling

179.1 Finance Report – the clerk had prepared an abbreviated report of transactions to 30th June,, 2008.

RESOLVED: that the finance report to 30th June 2008 be signed by the chairman

179.2 Payments made since last meeting

Vch/Chq	Payee	Amount	Details	Powers
22/915	Information Commissioner	35.00	Annual fee for registration under data protection	LGA 1972 s.111
23/916	St Giles Hospice	50.00	Donation in lieu of calligraphy by Mrs Cadman	LGA 1972 s.137
23/917	S Buxton	388.05	Re-issue of cheque no. 911, written for wrong amount	LGA 1972 s.112(2) and LG(FP) 1963 s.5
TOTAL		473.05		

RESOLVED: that all the payments listed above be approved for payment in retrospect

179.3 Payments to be made

The Clerk introduced the following for payment:

Vch/Chq	Payee	Amount	Details	Powers
24/918	Mrs S Buxton	370.67	Salary and taxable expenses	LGA 1972 s. 112(2)
24/919	Mrs S Buxton	54.12	Other expenses	LG(FP)A 1963 s.5
25/920	Abbots Bromley PCC	515.00	Grasscutting in Churchyard	LGA 1972 s.214
25/920		203.28	Maintenance of Church Clock	PCA 1957 s.2
921	Spoilt			
26/922	G C McCulloch	296.00	Two grass cuts	OSA 1906 s.10
TOTAL		1,439.07		

RESOLVED: That the above payments be made.

179.4 Receipts

E M Chapman – Horn Dance Book	£1.50
E Roy – Horn Dance and History Books	£22.00
ESBC – RISES	£520.78
SCC – Youth Shelter grant for Youth Group	£2,000

Minute 180: Group Reports**180.1 Recreation**

Playbuilder Grant Application – Cllr Coxon reported that he and the clerk had put together an application which had been endorsed by the East Staffs Play Partnership and submitted to SCC prior to the deadline on 18th July, 2008. This is the first of three years of available grants and the expressions of interest for 2009/10 need to be registered in September 2008

RESOLVED: *the clerk will establish the procedure for applying next year, if this year's grant is unsuccessful*

Youth Committee – a meeting took place 9th July, following which Karen Johns and Paula Stewart are to meet with Andy Knipe and Steve Lucas re: possible use of the Scout Hut for the Youth Club.

Youth Shelter – the response from the Village Hall regarding the siting of a shelter is rather disappointing.

RESOLVED: *the clerk to reply asking for the decision to be reconsidered and expressing Mark Koszak's views supporting the proposed location. The letter will be copied to Cllrs Mrs Veitch and Coxon prior to sending*

180.2 Village Property

War Memorial Lights – a site meeting had been held earlier in the week with some new lights at which it was agreed that four lights would be installed to shine on the lettering on the faces of the memorial and four lights would be installed to shine at varying heights up the column and on to the cross

RESOLVED: *that the clerk thank Mr Hook from SCC for taking the trouble to bring the sample lights out to see what effect they gave*

Benches by Reservoir – Cllr Mrs Fox asked if South Staffs Water could be asked to provide some benches adjacent to the Reservoir

RESOLVED: *that a check should be made on the presence of any benches prior to a letter being sent by the clerk to South Staffs Water*

180.3 Traffic, Parking, Highways

ESBC Parish Forum Meeting – this had focused on Highways matters and had been attended by SCC and Cllrs Elkington and Waring. There had been a presentation by Clive Thompson the Highway Manager for East Staffs Area. The main issues of traffic, HCV's and speeding seem to occur everywhere. All roads in Abbots Bromley are designated as suitable for HCV's. There is a remote possibility of changing the classification of a B road to a C road. There was a long discussion on the use of vehicle activated flashing signs, but SCC's policy is to limit use to areas where there is the greatest problem and they will have the most impact. A mobile sign is to be used in Abbots Bromley to survey traffic speeds. There are permanent speedwatch signs to put up but there is some difficulties between the police and highways and provision of the fixings still to be resolved.

Clive Thompson has agreed to come out to Abbots Bromley

It would appear that a concerted campaign is required to bring the traffic problems in Abbots Bromley to the fore

RESOLVED: a letter be drafted by Cllrs Waring and Elkington to Cllr Atkins for the clerk to send regarding the increasing volume of HCV's in Abbots Bromley

Community Gangs – SCC Highways are going to arrange for a team of men to work in groups of villages for 2 week periods three times a year. Abbots Bromley are linked with Kingstone and Blithfield. SCC would like feedback from parish councils are items which need attention

RESOLVED: that councillors will send their suggestions for items to be considered for attention by the Community Gangs to the clerk so that she can notify SCC of all suggestions.

Parking on pavements outside the Crofts – a brief discussion took place on the problems encountered

Seedcroft Lane – the passing place signs were removed some time ago and SCC said that they would review it in the future. Passing place signs have now been put up in Newton Lane

RESOLVED: the clerk ask SCC to review the re-introduction of passing place signs on Seedcroft Lane again.

Seedcroft Lane and the Sailing Club – some vehicles have been spotted leaving the sailing club and turning left to leave the area via Goose Lane. The agreed practice is that all vehicles should turn right out of the sailing club and exit onto Lichfield Road

RESOLVED: that the clerk write to the Sailing Club and remind them of the agreed practice where vehicles leaving the club should turn right and exit out onto Lichfield Road

180.4 Competitions

Cllr Charles reminded everyone that the presentation of the prizes will be at Coven Village Hall on Monday, 4th August, 2008.

180.5 Newsletter

The chairman expressed the thanks of everyone to Cllr Coxon for putting together the last Bulletin with the help of the clerk.

RESOLVED: that the Cllr Coxon would put together the next Bulletin if members supplied the necessary copy

RESOLVED: that Cllr Mrs Fox will provide articles on RISES and PACT, Cllr Waring will provide an article on traffic and parking and other items will cover BKV and the Youth Forum. All articles are to be with Cllr Coxon by the September meeting.

180.6 Richard Clarke First School

Cllr Coxon reported that there had been two small arson incidents at or close to the school recently which was a little worrying

180.7 RISES

Cllr Mrs Fox reported that a check for £520.78 had been received and any suggestions on how the money could be spent should be forwarded to her

180.8 Village Hall

There was no report as the parish council representatives had been unable to attend the last meeting of the management committee

RESOLVED: that Cllr Waring will report to the management committee that there are two dead cherry trees in the grounds of the village hall which need attention.

Minute 181: Correspondence, bulletins and reports

181.1 Local Council Review – there is an opportunity for anyone to submit thoughts on Quality Parish Status for an article to appear in the September edition

181.2 Launch of Community Empowerment White Paper – details have been circulated to members

181.3 Power of Wellbeing – details have been circulated to members

181.4 ESBC Consultation on Hackney Carriage and Private Hire Licensing

181.5 Training – details of forthcoming training through the SPCA had been circulated

Minute 182: Horn Dance

181.1 Horn Dance – Cllr Jarman reported that to date there are 5 stall holders booked and he is still discussing parking issues with Mr Bailey

Minute 183: Calendar of Meetings

RESOLVED: that the calendar of meetings for 2009 should be as follows:-

Pre budget Finance Group	To be arranged Nov/Dec 2008	
Parish Council Budget Meeting	Wednesday, 7 th January, 2009	Village Hall
Parish Council Surgery	Saturday, 24 th January, 2009	Church House
Parish Council Meeting	Wednesday, 28 th January, 2009	Village Hall
Parish Council Meeting	Wednesday, 25 th February, 2009	Village Hall
Parish Council Surgery	Saturday, 21 st March, 2009	Church House
Parish Council Meeting	Wednesday, 25 th March, 2009	Village Hall
Parish Council Meeting	Wednesday, 29 th April, 2009	Village Hall
Parish Assembly	Wednesday, 20 th May, 2009	Village Hall
Parish Council Surgery	Saturday, 23 rd May, 2009	Church House
Parish Council Meeting	Wednesday, 27 th May, 2009	Village Hall
Parish Council Meeting	Wednesday, 24 th June, 2009	Village Hall
Parish Council Surgery	Saturday, 25 th July, 2009	Church House
Parish Council Meeting	Wednesday, 29 th July, 2009	Village Hall
Parish Council Surgery	Saturday, 26 September, 2009	Church House
Parish Council Meeting	Wednesday, 30 th September, 2009	Village Hall
Parish Council Meeting	Wednesday, 28 th October, 2009	Village Hall
Parish Council Surgery	Saturday, 21 st November, 2009	Church House
Parish Council Meeting	Wednesday, 25 th November, 2009	Village Hall

Minute 184: Items for Next Meeting

Review of Lengthsman Scheme

Report on Changes to Quality Parish Scheme

Fairtrade

Minute 185: Date, time and place of next meeting

RESOLVED: that the next meeting should be held at 7.30pm in the Memorial Room at the Village Hall on Wednesday 24th September, 2008.

There being no other business, the chairman declared the meeting closed at 10.06 pm

Signed _____

Date 24th September, 2008[