

ABBOTS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
Held on Wednesday 2nd January 2013 at 7.00 pm
At Church House, Abbots Bromley, pursuant to notice having been given

Present: Cllr R Bell (Chair); P Charles; C Cook; Mrs M Moore, E Roy

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 0

Contents:-

1.	Apologies for absence	1
2.	Public session	1
3.	Declarations of interests	1
4.	Planning	2
5.	Lengthman's Contract	2
6.	Financial matters	2
7.	Date, time and place of future meetings	3

1. **Apologies for absence**

Apologies for absence were received from Cllrs Mrs D Burrows, R Jarman, Mrs K Johns, R Mills

2. **Public Session**

None

3. **Declarations of Interest**

To consider granting a dispensation up until the next ordinary election to all parish councillors who live within the parish to enable them to participate in any discussion or vote on any matter concerning the setting of the council's budget and annual precept.

RESOLVED : to grant a dispensation. Proposed by Cllr E Roy, seconded Cllr Cook.

4. **Planning**

Applications

814 - P/2012/01582: Ashleigh, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EQ:

Erection of single storey extensions to existing outbuildings to provide ancillary living accommodation

Received: 20/12/12 Due: 10/01/13 Response : To ensure that restrictions are in place to restrict the future sale as a separate property.

Decisions

Agreed

806 - P/2012/01360: High Trees Farm, Hobb Lane, Marchington: Application for a certificate of lawfulness for the continued use as a private dwelling.

813 - P/2012/01372: Nursery Lodge, Lichfield Road, Abbots Bromley, Staffs, WS15 3DN:

Change of use of existing buildings to form single dwelling an detached garage and office with

store above, including external alternations (non material amendment - alterations to window and door positions)

Revised

810 - P/2012/01480: 1-7 Almshouses, Bagots Street, Abbots Bromley, Staffordshire, WS15 3BZ: Erection of single storey rear extensions, alternations to the rear roof plane comprising of the installation of dormer windows and roof lights and the formation of a new patio area.

812 - P/2012/01481: 1-7 Almshouses, Bagots Street, Abbots Bromley, Staffs, WS15 3BZ: Internal and external alterations including the erection of single storey rear extensions, alterations to the rear roof plan comprising the installation of dormer window and installation of roof lights and sun tubes, installation of new and replacement windows and doors, removal of one staircase, installation of new partition walls, and the installation of new partition walls, kitchen and bathroom suites.

5. Lengthman's Contract

The clerk reported that the tender had been advertised on the village noticeboards and website since 30th November. As only three contractors had requested information on the tender the clerk then contacted a further two companies and forwarded tender information to them.

By the end of December only one envelope containing a tender had been received so the clerk then contacted others that had requested information to ascertain interest. Two of these contactors informed the clerk that they did not wish to tender and the other two companies did not return responses in time although their details have been kept for future reference. The Members debated whether to extend the tender further, however, as tenderers had been contacted it was agreed that it was acceptable to consider just the one tender. On evaluating the tender of Mr G McCulloch it was agreed to award him the contract as the service and quality of his work had always been of a high standard. The price quoted by Mr McCulloch was within budget with only a small increase of £5/day on the present rate. Mr McCulloch's insurance and health & safety documents were also checked to ensure that they met the required standard.

RESOLVED : that the clerk would contact Mr McCulloch and inform him that he had been awarded the contract until October 2015.

6. Financial Matters

B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
134/1349	Mrs S Meads	386.08	Salary & taxable expenses	LGA 1972 s. 112(2)
135/1350	Mrs S Meads	11.80	Non Taxable expenses	
136/1351	Mr O Crooks	150.00	Grasscutting	Open Spaces Act 1906 ss9 & 10
137/1352	HMRC PAYE	289.4		

837.28

ii. Finance Report to 30th November 2012

The clerk presented the finance report to 30th November 2012

RESOLVED: that the financial report be approved

iii. Budget 2013/14

The clerk presented the proposed budget and explained that the precept that had been recommended would ensure no increase for residents. It was agreed to increase the allotment rent as there had been no increase for several years.

RESOLVED : *To accept the proposed budget for 2013/14. Proposed Cllr Cook, seconded Cllr Mrs Moore.*

7. Date, time and place of future meetings

February Parish Council Meeting, 7.00pm Wed 27th February 2013 – Village Hall

There being no other business the chairman declared the meeting closed.

Signed _____ Date 30th January 2013