

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 27th November 2019 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs Dr C Whorwood (Chair); Mr K Baker, Mrs K Haywood, P Freeman, M Hobbs

In attendance: Mrs S Meads (Clerk), PC Lymer joined the meeting

Members of the Public Attending: 6

Contents:-

131. Apologies for absence	1
132. Public session	1
133. Co-option of New Councillors	1
134. Declarations of interests	2
135. Minutes of previous meeting	2
136. Neighbourhood Plan Update	2
137. Matters of report	2
138. Planning _	3
139. Financial matters	4
140. Group reports	5
141. Correspondence, bulletins & reports	5
142. Ratification of Parish Council Documents	5
143. Horn Dance	5
144. Agenda items for next meeting	5
145. Date, time and place of future meetings	5

131. Apologies for absence
 Cllr N Taylor-Brown

132. Public Session

None

133. Co-Option of New Councillors

Mrs C Spratt, Rev M Lockey, Mrs R Lynch, Mr R Love all attended the meeting and said that they were all still interested in becoming Parish Councillors.

Cllr Dr Whorwood explained that as there were more applicants than positions then a vote would need to take place. All those attending the meeting were asked to leave the room while discussions and a vote took place. Councillors discussed the applicants in private and voted that Rev Lockey, Mr Love and Mrs Spratt be co-opted on to the Parish Council. Proposed by Cllr Dr Whorwood, seconded by Cllr Freeman.

Applicants were invited back in to the room and the new councillors were asked to join the meeting. Each applicant signed their declaration of acceptance.

Mrs Lynch was asked if she would like to join the Neighbourhood Development Planning Group. She confirmed that this is something she would be interested in doing.

134. Declarations of Interests

None

135. Minutes of Previous Meetings**RESOLVED:** *that the minutes of meeting held on 30th October 2019 be signed.***136. Neighbourhood Development Plan Update**

Cllr Hobbs provided an updated on the Neighbourhood Plan:-

- The group is working towards writing the policies and hopefully these should be available January/February.
- The group had a meeting, along with the Parish Council, with the Woodard Corporation regarding the sale of the school. The school will primarily be marketed as an educational establishment and as a whole. They are now getting to a period where it may be marketed more widely.
- The Nuttery was discussed in the meeting and they seemed open to negotiation regarding this area.
- Woodard interested in working with the NDPG to ascertain what the housing need is.
- Maintenance on the school buildings being kept to-to-date
- Consultant to write the plan and has been provided with information and details on all consultations and meetings that have taken place in the parish.
- The NDPG is drafting the outline
- January/February there should hopefully be a draft plan
- There will be a public meeting which the Consultant will take and feedback received at that meeting will be put in to the draft plan.
- ESBC will then review the plan an then it will go to public consultation
- Nine people came to the last drop in session
- Need to achieve a greater level of engagement.
- School is probably going to be the biggest issue
- Cllr Dr Whorwood asked when the consultation period is likely to be. Cllr Hobbs said that it would most likely be end January, beginning of February.
- Councillors discussed the school. Cllr R Love thought it highly unlikely that the school would remain as a school as no independent schools have opened up in the last few years. Site expensive to redevelop but could meet needs for affordable housing
- Cllr Dr Whorwood thanked the NDPG for their work.

137. Matters of Report**i. Open Green Space**

Several responses received to letters sent out by Council. Needs to be made clear what a local green space looks like. A landowner can put in an objection in. The issue can often be that members of the public are not respecting the land they are walking across. It may be necessary to send more letters to landowners. All members agreed.

ii. Welcome Pack

Councillors discussed contents of the pack. Add to future agenda.

iii. Tourist Guide

The Clerk mentioned that there is a Horn Dance leaflet which has lots of tourist information so this would be a basis for a tourist guide.

iv. Big Climate Fight Back

Cllr K Baker working on Big Climate Fight back. Looking at vehicle charging points. To keep on agenda for future discussion

v. Mission Statement

Councillors discussed Missions Statement. Agreed need one overriding statement and then key objectives.

- vi. **Parish Surgery**
A parishioner reported that some tractors travelling through the village do not have number plates on the back.
- vii. **Christmas Tree**
RESOLVED: that the Christmas Tree on the green would be decorated on 7th December.
- viii. **AB School**
Already covered

PC R Lymer joined the meeting.

Issues regarding the Blithfield Causeway and cars speeding were discussed. PC Lymer to speak to East Staffs Borough Council and South Staffs Water. Possibility for public space dispersal order.

LC Lymer reported that crime figures are generally down. There is one issue that the police and other services are currently working on in the village where there are several incidents that have been reported but this just relates to one property.

Councillors discussed issues with drivers going too fast around lanes and showing respect to other drivers. Cllr Whorwood asked if it would be possible for PC Lymer to write a letter to the general public to address this issue which could be printed in the next Bulletin.

138. Planning

1238 - P/2019/01335: Middleton House, Bagot Street, Abbots Bromley, WS15 3DA

Listed Building Consent for alterations to include the installation of en-suite to first floor bedroom and 1 no. new window and external drainage to side elevation

Received: 06/11/19 Reply due: 27/11/19 No Objections

1239 - P/2019/01328: Middleton House, Bagot Street, Abbots Bromley, WS15 3DA

Installation of new window to side elevation to facilitate en-suite bathroom

Received: 06/11/19 Reply due: 27/11/19 No Objections

1240 - P/2019/01337: Richard Clarke County First School, School House Lane, Abbots Bromley, WS15 3BT

Crown raising of 2 Silver Birch trees by 3 metres from ground level (T1 and T2), crown raising of one Maple tree by 4.5 metres from ground level (T3), crown lifting of one Ash tree by up to 4.5 - 6 metre from ground level (T5), felling of one Silver Birch tree (T6), crown raising of one Maple tree by 3 metre from ground level (T10) felling of one Oak tree (T11), removal of one limb over neighbours property to one Rowan tree (T12)

Received: 13/11/19 Reply due: 27/11/19 No Objections

1241 - : P/2019/01372: Millstone Cottage, School House Lane, Abbots Bromley, WS15 3BT

Erection of a single storey rear extension No Objections

Received: 15/11/19 Reply due: 06/12/19

1242 - P/2019/01418: Oak Lodge, Yeatsall Lane, Abbots Bromley, WS15 3DY

Roof alterations and installation of dormer window to enlarge existing bedroom and formation of covered area on south elevation and formation of dormer on north elevation

Received: 22/11/19 Reply due: 13/12/19 No Objections

Decisions**Agreed**

1167 - P/2018/01390: Sycamore House, Radmore Lane, Abbots Bromley, WS15 3AT
Felling of 3 leylandii trees

1230 - P/2019/01043: Grain Store at Yeatsall Farm, Yeatsall Lane, Abbots Bromley, Staffordshire
Continued use of former grain store for Storage and Distribution (Class B8)

139. Finance Matters**A Record of payments made after discussion with Chairman or Vice Chairman**

58/1889	Abbots Bromley BL	50.00	Poppy Wreath
---------	-------------------	-------	--------------

B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
59/1890	S Meads	576.69	Salary for November
60/1891	SCC Pensions	219.52	Pension contribution for June
61/1892	S Meads	51.80	Expenses
62/1893	William Haycock	148.00	Church Clock Service
63/1894	HMRC	441.78	PAYE/NIC
64/1895	G McCulloch	140.00	Narrow Lane Clearing
65/1896	Urban Vision	5732.90	NDP Consultant

7310.39

RESOLVED: Councillors approved these payments

ii. Monthly Finance Report

The Clerk reported that the report was not available due to bank statements not arriving on time.

iii. Budget

RESOLVED: that the budget planning meeting would take place at the Clerk's house on 18th December at 7.00pm. Members of the Finance Group to attend – Cllrs Whorwood, N Taylor-Brown, R Love and K Baker.

140. Group Reports**i. Recreation**

Some maintenance work required on both the Millennium Green and The Nuttery. Clerk to Obtain quotations to do the work. Planning application to be submitted for tree works to The Nuttery.

ii. Village Property

Bike racks were discussed. It was agreed that cyclists should be asked if they wanted them so that it could be ascertained if they are worth the investment.

iii Traffic, Parking & Highways

Quiet Lanes – these were discussed and the possibility of designating some lanes in Abbots Bromley as quiet lanes. This does not change who uses them but just encourages people to respect everyone that uses them whether they be walkers, cyclists, horse riders or those with vehicles. Many vehicles driving too fast around the lanes.

RESOLVED: that the Clerk writes to Cllr Atkins to ask for a grant towards signage for the lanes.

Grass Cutting of verges in Lanes. – The Clerk confirmed that a letter had been sent to Highways regarding reducing grass cutting in lanes for the protection of wildlife.

Flooding on Radmore Lane – Cllr Whorwood confirmed that Staffordshire County Council has not yet dealt with this.

9.06 Cllr Hobbs left the meeting.

iv Competitions

Nothing to report

v. Newsletter

Nothing to Report

vi. Village Hall

Nothing to report

vii. ABSA

Nothing to report

141. Correspondence, bulletins and reports

- SPCA Bulletin
- Letter from Mrs Newton

142. Ratification of the following Parish Council documents:-

- Standing Order,
- Risk Assessment
- Financial Regulations
- Transparency Code
- Media Policy
- GDPR Policy

RESOLVED: that the above documents be approved without amendments.

143. Horn Dance

RESOLVED: to keep on the agenda for future meetings.

144. Agenda Items for the next meeting

Horn Dance, Budget Planning, Welcome Pack, Tourist Guide, Big Climate Fight Back, Mission Statement, Co-option of new members

145 Date, time and place of future meetings

Wednesday, 29th January 2020, 7.00pm, Abbots Bromley Village Hall.

Signed _____ Date 29th January 2020