

ABBOTS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
Held on Thursday, 2nd January 2020 at 7.00 pm
At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present:

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 0

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1. **Apologies for absence**
Cllrs N Taylor-Brown, Mrs C Spratt

2. **Public Session**
None

Cllr Dr Whorwood informed the meeting that he had received an email from Cllr Hobbs and unfortunately Cllr Hobbs has now resigned from the Parish Council and also from his role as Chair of the Neighbourhood Development Planning Group.

Cllr Dr Whorwood said that he was very grateful for all the work that Cllr Hobbs had put in to both the Parish Council and also as Chair of NDPG. Thanks were passed to Cllr Hobbs from the Council.

Cllrs Lockey, Freeman and Love said that they would all be interested in becoming involved in the NDPG. Cllr Dr Whorwood said that he would pass this information on the NDPG and thanked the Councillors for coming forward.

3. **Declarations of Interest**
None

4. **Planning**

There were no planning applications to consider.

5. **Financial Matters**

Budget Planning

Budget 2020/21

The Clerk presented the proposed budget for 2020-21. She explained that there was a substantial increase in the precept last year to cover increases in maintenance costs. This year the budget has been calculated without having to pass an increase on to individual households as the Parish Council has now completed loan repayments for the Village Hall and therefore this budget can be re-allocated to other PC costs.

The proposed precept request for 2020-21 is £24,868.50. This would give an increase in the cost for a band D property to £30.42/annum which is a freeze on the previous year.

RESOLVED : *To accept the proposed budget for 2020/21. Proposed Cllr Dr Whorwood, seconded Cllr Lockey. All members in favour. (Appendix 1)*

6. Date, time and place of future meetings

January Parish Council Meeting, 7.00pm Wed 29th January 2020 – Village Hall

There being no other business the chairman declared the meeting closed.

Signed _____ Date 29th January 2020

ABBOTS BROMLEY PARISH COUNCIL - Budget Preparation 2020/21

Appendix 1

Description	Acct Code	Budget 2019/20	2018/19 Actual GENERAL FUND	Total to 31/10/19 GENERAL FUND	Estimate to 31/3/20 GENERAL FUND	Proposed budget 2020/21	Comments
		£	£	£	£		
RECEIPTS							
Precept	100	£24,344	£22,307.00	£24,344.00	£24,344.00	£24,868	
Interest on Investments	110	£8	£7.90	£7.75	£10.00	£8	
Grants							
WASPS/Neighbourhood Forum	120	£0			£0.00	£0	
ESBC		£396	£435.24	£396.00	£396.00	£396	Part of precept replaced with Local Council Tax Support Scheme
Miscellaneous							
Allotment rent	134	£200	£125.00	£125.00	£250.00	£125	Full contract to be reviewed
Trader licences	135	£180	£250.00	£25.00	£200.00	£180	
NP Grants	136	£0	£2,880.00	£9,000.00	£9,000.00	£0	
Miscellaneous	139	£0	£13,159.00	£225.00	£225.00	£0	
VAT refund	199	£250	£0.00	£1,874.48	£1,874.48	£250	
TOTAL RECEIPTS		£25,378	£39,164.14	£35,997.23	£36,299.48	£25,827	

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			£	£	£		
PAYMENTS							
General Administration							
Audit	200	£320	£301.50	£337.62	£337.62	£350	Have increased to include internal audit budget
Advertising	201	£0	£0.00	£0.00	£0.00	£0	
Clerk's salary/pension/taxable exps	202	£8,000	£7,919.88	£6,105.08	£8,000.00	£8,250	Increased to allow for new pension rates
Insurance	203	£1,120	£1,104.09	£1,135.71	£1,135.71	£1,140	Slight increase to cover inflation
Office costs - stationery/post/equip	209	£300	£456.03	£340.09	£400.00	£500	Increased to allow for postage of Bulletins to outskirts
Room Hire	212	£275	£0.00	£239.00	£275.00	£275	
Subscriptions	213	£520	£734.00	£122.00	£520.00	£520	
Training	214	£100	£20.00	£35.00	£35.00	£100	
Travel expenses	215	£25	£0.00	£0.00	£0.00	£25	Small amount allowed for travel to training
Newsletter costs	217	£350	£439.00	£118.00	£350.00	£350	Allows for printing of 3 issues in full colour plus postage
Software licences	218	£0	£0.00	£0.00	£0.00	£0	
Data registration		£40	£40.00	£40.00	£40.00	£40	
Miscellaneous/NP	229	£2,000	£3,102.00	£106.02	£9,250.00	£1,500	Election costs and contingency for admin, covers NP this year, pre-promotion of Hom Dance and Welcome packs.

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				£			
PAYMENTS							
Running costs:- R & M:-							
Church Clock	251	£220	£0.00	£0.00	£215.00	£220	
Maintenance of lights	255	£100	£0.00	£0.00	£0.00	£100	
Electric for floodlights/tree lights	256	£100	£0.00	£0.00	£0.00	£500	Possibility to increase Christmas Lighting in the village
Devolved maintenance	258	£0	£0.00	£0.00	£0.00	£0	
Other village work	259	£1,000	£935.00	£2,240.00	£5,500.00	£2,000	Increased for more village clearing BKV and wild flower seeds.
-Trees		£0			£250.00	£250	Works needed to trees on The Nuttery
- village planters		£100			£0.00	£100	Mostly sponsored now but allow small amount buffer
- Speed camera		£0			£0.00	£0	
- Noticeboards/Maps/Signs		£2,000			£0.00	£2,500	Noticeboards need some work so budget allows to cover this, also signage for Green Lanes or tourist signs
- Picnic Table		£250			£0.00	£250	New table for The Nuttery or MG
Recreation and Open Spaces							
Churchyard maintenance	301	£1,000	£0.00	£0.00	£0.00	£1,000	Dependent on Tender, can only be awarded if tendered
Footpaths	304	£1,000	£0.00	£0.00	£0.00	£0	
Grasscutting	305	£3,350	£3,000.00	£3,810.00	£4,000.00	£4,250	Increased to cover more mowing required for BKV
Play equipment inspection	308	£100	£90.00	£90.00	£90.00	£100	
MG/Nuttery Maintenance		£1,000	£0.00	£259.80	£500.00	£1,000	On-going repairs, may need to consider extensive repairs/replacement to Nuttery surface in the near future.
S137 Payments							
RBL Poppy Wreath		£50	£50.00	£50.00	£50.00	£50	
Donations and grants		£500	£1,250.00	£2,025.00	£2,025.00	£500	Possibly grants to village organisations
Loan repayments							
PWLB - Village Hall	390	£1,662	£3,322.50	£1,661.18	£1,661.18	£0	One payment left in the new financial year.

Miscellaneous							
BKV Competition	401	£300	£296.98	£0.00	£250.00	£500	To cover prizes also increase for new signage, posters etc
Youth Project	404	£0		£0.00	£0.00	£0	Not required at present. However, YFC now closed so may be a need to re-think Youth Club going forward
Miscellaneous		£2,000	£271.00	£7,147.46	£12,000.00	£3,000	Ear-marked funds for War Memorial as work not carried out in 2019-2020
Unallocated Balance	498	£0		£0.00	£0.00	£0	Balancing figure
VAT	499	£250	£81.96	£1,846.99	£2,846.99	£1,250	
TOTAL PAYMENTS		£28,032	£23,413.94	£27,708.95	£49,731.50	£30,620	

SUMMARY

	2019/20 Budget	2018/19 Actual GENERAL FUND	Total to 31/10/19 GENERAL FUND	Estimate to 31/3/20 GENERAL FUND	Proposed budget 2020/21	Comments
Receipts	£25,378.00	£39,164.14	£35,997.23	£36,299.48	£25,827	
Less Payments	£28,032.00	£23,413.94	£27,708.95	£49,731.50	-£30,620	
Surplus/(Deficit) for the year	-£2,654.00	£15,750.20	£8,288.28	-£13,432.02	-£4,793	
Balance b/f beginning of year	26,838.61	£26,838.61	£26,838.61	£26,838.61	£13,407	
Estimated balance 31/3/20	£24,184.61	£0.00	£35,126.89	£13,406.59	£8,614	

