

Abbots Bromley Parish Council

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The Hayloft
Marsh Farm, Uttoxeter Rd,
Abbots Bromley
Staffordshire
WS15 3EJ

To all Parish Councillors

You are hereby summoned to attend the Meeting of the Abbots Bromley Parish Council to be held on Wednesday 28th October 2020 at **7.00 pm** via Microsoft Teams when the following business will be transacted.

Mrs Sarah Meads

21st October 2020

Agenda

1. Apologies for absence

To receive and, if appropriate, accept apologies for absence.

2. Declarations of Interests

- *Declarations relating to this meeting*

3. Co-option of New Councillors

4. Minutes of Previous Meetings

- Meeting held on 30th September 2020

Enclosed

5. Neighbourhood Plan Update

6. Matters of Report

- Goat Car Park/EV Charging Point
- Closure of B5013/Blounts Green Junction

7. Planning

• Applications

To agree responses to recently received planning applications:

• Decisions

To receive details of planning decisions as included on the enclosed planning summary.

8. Financial Matters

• Report on payments made since last meeting

To approve the list of payments made since the last meeting

• Payments to be made

To receive and if considered appropriate, approve the list of payments to be made

9. Group reports

Unless otherwise stated, to receive a report from the relevant Working Group or Officer.

- **Recreation**, feedback from site visit
- **Village Property**
- **Traffic, Parking, Highways**, Village Gateways, extending 30mph/40mph
- **Competitions**
- **Newsletter**, agree articles
- **ABSA**

10. Correspondence, bulletins and reports

- *SPCA Newsletter*
- *Email regarding WiFi at Bromley Wood*
- *Card of thanks from Lord-Lieutenant of Staffordshire for efforts during Covid-19*

11. United Charities

12. Agenda items for next meeting

13. Date, time and place of future meetings

November Parish Council Meeting 7.00pm Wed, 28th October 2020 **TBC**

Due to Covid-19 Parish Council Meetings are currently being held virtually via Microsoft Teams. If you would like to attend the meeting then please contact the Parish Clerk at parish.council@abbotsbromley.com to request a meeting invite.

Requests to attend meeting to be received by Monday, 26th October 2020 at 5.00pm

Abbots Bromley Parish Council will do all it can to protect Abbots Bromley's heritage and village status and seek to enhance the well-being of the community by moving towards a greener and more sustainable environment.

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 30th September 2020 at 7.00 pm
 Virtual meeting held via Microsoft Teams, pursuant to notice having been given

Present: N Taylor-Brown, (Chair of Meeting), Mr K Baker, P Freeman, Mrs K Haywood, M Lockey,

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 0

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42.	Apologies for absence Cllr Dr C Whorwood	
43.	Public Session None	
44.	Declarations of Interests None	
45.	Minutes of Previous Meetings <i>RESOLVED: that the minutes of meeting held on 29th July be signed as a true and correct. Proposed Cllr M Lockey, seconded Cllr P Freeman.</i>	
46.	Neighbourhood Development Plan Update	

Update provided by Cllr M Lockey

Malcolm Lockey and Paul Freeman, the new Chair and Vice-Chair of the NDPG, met with Tom Wheeldon, Secretary to the group on Saturday 5th September to review progress to date and to agree the next stage of work.

1. Although C-19 Lockdown restrictions prevented the working group from meeting, it has nevertheless provided valuable time for the Secretary to review all work undertaken to date, including the report produced by the initial working group and the detailed commentary by the professional consultant on that report. It also gave the Secretary and Consultant valuable space and time to review the mass of work produced by the current working group.

2. As a result of this extended period of consultation, the Secretary has been able to collate all of the documentation produced by the group and, where appropriate, incorporate elements from the earlier report and has drafted a coherent document which will serve as the basis for discussion by the working group and the Parish Council. This has been a very significant undertaking.
3. Whilst the Policies element of the report is largely complete, the narratives which details the rationale underpinning the production of a Neighbourhood Plan and the Consultation processes is currently being re-drafted.
4. At this stage it is clear that the consultation process undertaken by the Parish Council/working group far exceeds that which is actually required but which allowed the greatest possible public contribution to the report which will, in effect, reflect community wishes.
5. The final section - Strategy and Environmental Assessment is a generic element of the plan documentation and will be added by ESBC when the document is submitted to them for consideration.
6. It is intended that the draft report will be completed by the beginning of November. It will then be submitted to the Consultant for comment and amendment before the document is commercially printed and bound and then circulated to the working group and Parish Council for consideration. We aim to do this before the end of the year.
7. The working group and Parish Council owe a debt of gratitude to Tom Wheeldon for his considerable work on our behalf over recent months.

47. Matters of Report

i. **Wildflowers**

Cllr K Baker suggested that it would be good to try a different lane such as Woodmill Lane as residents were keen to mow the grass verges on Radmorewood Lane so that wildflowers were being cut off. Possible use the entrances to the village. The more wildflowers the better. Possible incentive for residents and maybe linking with Richard Clarke.

RESOLVED: to include article in next Bulletin, also to thank those responsible for Wild Flowers on Narrow Lane.

ii. **Goat Car Park/EV Charging Point**

Cllr Taylor-Brown said that the lack of response from Staffordshire County Council regarding the EV Charging Point had been frustrating. He had already received two quotations from suppliers. A third quote would need to be sourced.

iii. **Blithfield Reservoir**

The Clerk reported that a date for another meeting had not been confirmed.

iv. **Councillor Vacancies**

The Clerk reported that there are still several people interested in being co-opted on to the Parish Council. Cllr Taylor-Brown updated members on his house move and said that he would be resigning as a councillor when he leaves the village.

v. **Welcome Pack/Tourist Guide**

RESOLVED : that this could be a project for one of the new councillors.

48. Planning

Garage, School House Lane, Abbots Bromley, Staffs

Demolition of redundant building and erection of a dwelling

No Objections but condition should be included to ensure vehicles exit site forwards.

Richard Clarke County First School, School House Lane, Abbots Bromley, WS15 3BT

Felling of 3 Lime Trees

The Parish Council Objections as trees are part of the street scene from School House Lane. Felling of trees is not justified and if necessary the trees should be cut back rather than felled.

Moors Farm, Radmore Lane, Abbots Bromley

Insertion of roller shutter doors, new walls, roofing and replacement cladding materials to existing storage building

The Parish Council does not object but a condition for doors to be painted green.

Broom House, Bagot Street, Abbots Bromley

Listed building consent for the demolition of existing conservatory and erection of a single storey rear extension

Broom House, Bagot Street, Abbots Bromley

Demolition of existing conservatory and erection of a single storey rear extension

No Objections

28 Paget Rise, Abbots Bromley, WS15 3EF

Erection of a single storey front and side extension

No Objections

2 Bagots Court, Bagot Street, Abbots Bromley, WS15 3DA

Overall crown reduction in height by up to 1 metres and cut back overhanging branches by up to 3 metres of 1 Ash

No Objections

49. Finance Matters

A Record of payments made after discussion with Chairman or Vice Chairman

109/1940	ABSA Donation	551.00	Section 137 Grant for new scoreboard
110/1941	AB Bowls	300.00	Section 137 Grant toward mower
111/1942	ABPCC	500.00	Section 137 Grant towards Mowing
112/1943	AB Friendship Group	500.00	Section 137 Grants towards running costs
113/1944	EA Roy	290.00	Website update
114/1945	ASG Ltd	10.00	Photocopier costs
115/1946	G McCullouch	1240.00	Grounds Maintenance
116/1947	HMRC	838.81	PAYE (May to August)
117/1948	Mrs S Meads	576.69	Salary
118/1949	Mrs S Meads	11.80	Expenses
119/1950	SCC Pensions	226.81	Pensions

B Record of payments for which authorisation will be sought at meeting

Vch/Chq	Payee	Amount	Details
120/1951	S Meads	576.69	August Salary
121/1952	SCC Pensions	226.81	Pension contribution for Aug
122/1953	S Meads	11.80	Expenses
123/1954	Wicksteed	44.00	Playground inspections

6004.41

C Record of payments received

Date	Amount	Details
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RESOLVED: that the above payments be approved.

50. Group Reports

i. Recreation

The Clerk advised that a site visit should be made by a councillor and the Clerk to ascertain what works need to be carried out in the near future.

RESOLVED: that the Clerk to ask Cllr R Love to carry out visit on playgrounds with her.

ii. Village Property

RESOLVED: that the Clerk arrange a tour of the village with Cllr Freeman to check village assets and update register.

iii. Traffic, Parking & Highways

Cllrs reported that the chip van had been leaking oil on to the pavement by the school and requested that the Clerk make contact with the owner of the van. Cllrs reported that there is still a problem with parking on the pavement in the village. To be raised in

next Bulletin. Cllr Haywood said that she had made contact with Highways regarding all the signs that had been left by Amey after road works had been completed.

iv. Competitions

The Clerk reported that there hadn't been many entries for the art competition for BKV.

RESOLVED: *that everyone that entered should receive a prize. The Clerk to arrange vouchers.*

v. Newsletter

RESOLVED: *that the next Bulletin would include pictures from art competition, article regarding driving in the village, article regarding planning requirements and need for planning permission, update on NDPG.*

vi. ABSA

Cllr Taylor-Brown said that that ABSA were very grateful for the money received. He said that he had spoken to the committee regarding the installation of a stile onto the pitch rather than a kissing gate. Unfortunately funds are not currently available for a kissing gate and therefore a stile has been installed at this stage.

51. Correspondence, Bulletins & Reports

SPCA Newsletter

Letter of thanks from the Bowls Club

Email from HS2 – invite to virtual meetings

Email from Mr Cooper regarding cameras

The Council discussed this letter and agreed that it would be good to investigate the use of these speed warning signs further.

52. Agenda Items for the next meeting

United Charities, Village Gateways,

52. Date, time and place of future meetings

Wednesday, 28th October 2020 , 7.00pm Virtual Meeting

Signed _____

Date 28th October 2020

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ABBOTS BROMLEY PARISH COUNCIL

PLANNING REPORT

OCTOBER 2020

1294	P/2020/00989	Broom House, Bagot Street, Abbots Bromley	Demolition of existing conservatory and erection of a single storey rear extension	11/09/2020	02/10/2020
1295	P/2020/00900	Marsh Daisy Cottage, Poplar Farm Road, Bromley Hurst Abbots Bromley, WS15 3AY	Erection of a single storey extension to the North elevation	02/10/2020	23/10/2020
1296	P/2020/01011	The Tin Barn, Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY	Erection of a detached triple garage and change of use of part of agricultural land to form part of domestic curtilage	30/09/2020	21/10/2020
1297	P/2020/01105	Bromley House, Uttoxeter Road, Abbots Bromley WS15 3EG	Crown Reduction in height and spread of Hawthorn tree by 1 metre to give a spread of 3-4 metres and height of 3-3.5 metres (T1), felling of 1 yew tree (T2), crown reduction in height and spread of one yew tree by 2-3 metres to give a spread of 4-5 metres and height of 5 metres (T3)	09/10/2020	23/10/2020
1298	P/2020/01061	Marsh Daisy Cottage, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY	Listed building application for the erection of a single storey extension to the north elevation	23/10/20	13/11/2020

Abbots Bromley Parish Council

Report on Clerk's conduct of Parish Council Business 30th September to 28th October

A Record of payments made after discussion with Chairman or Vice Chairman

124/1955	G McCulloch	645.00	Grounds Maintenance
125/1956	Came & Company	1210.44	Insurance

1855.44

B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
126/1957	S Meads	576.69	October Salary
127/1958	SCC Pensions	226.81	Pension contribution for Oct
128/1959	S Meads	11.80	Expenses

815.30

C Record of payments received

<i>Date</i>		<i>Amount</i>	<i>Details</i>
25/09/20	ESBC	12632.00	Precept and ESBC Grant

Signed

Chair of Parish Council

Date