

# Abbots Bromley Parish Council

Clerk: Mrs Sarah Meads  
Tel: 01283 840891  
Email: parish.council@abbotsbromley.com

The Hayloft  
Marsh Farm, Uttoxeter Rd,  
Abbots Bromley  
Staffordshire  
WS15 3EJ

## To all Parish Councillors

You are hereby summoned to attend the Meeting of the Abbots Bromley Parish Council to be held on Wednesday 25<sup>th</sup> November 2020 at **7.00 pm** via Microsoft Teams when the following business will be transacted.

Mrs Sarah Meads

17<sup>th</sup> November 2020

## Agenda

**1. Apologies for absence**

*To receive and, if appropriate, accept apologies for absence.*

**2. Public Session**

**3. Declarations of Interests**

- *Declarations relating to this meeting*

**4. Co-option of New Councillors**

- Acceptance of Office

**5. Minutes of Previous Meetings**

- Meeting held on 28<sup>th</sup> October 2020

**Enclosed**

**6. Neighbourhood Plan Update**

**7. Matters of Report**

- HS2
- Welcome Pack & Tourist Guide

**8. Planning**

• **Applications**

*To agree responses to recently received planning applications:*

• **Decisions**

*To receive details of planning decisions as included on the enclosed planning summary.*

## 9. Financial Matters

- **Report on payments made since last meeting**  
To approve the list of payments made since the last meeting
- **Payments to be made**
- To receive and if considered appropriate, approve the list of payments to be made
- **Budget Planning 2021-22**

## 10. Group reports

*Unless otherwise stated, to receive a report from the relevant Working Group or Officer.*

- **Recreation,**
- **Village Property,** feedback from inspection of village assets, agree work schedule
- **Traffic, Parking, Highways,**
- **Competitions**
- **Newsletter,**
- **ABSA**

## 11. Correspondence, bulletins and reports

- *SPCA Newsletter*
- *Email regarding retirement of PC Boulter*
- *Emails from residents of Hobb Lane regarding odours from Poultry Farm*

## 12. Christmas Tree

## 13. Agenda items for next meeting

## 14. Date, time and place of future meetings

January Budget planning	7.00pm	Wed, 6 <sup>th</sup> January 2021
January Parish Council Meeting	7.00pm	Wed 27 <sup>th</sup> January 2021

Due to Covid-19 Parish Council Meetings are currently being held virtually via Microsoft Teams. If you would like to attend the meeting then please contact the Parish Clerk at [parish.council@abbotsbromley.com](mailto:parish.council@abbotsbromley.com) to request a meeting invite. Requests to attend meeting to be received by Monday, 23<sup>rd</sup> November 2020 at 5.00pm

**Abbots Bromley Parish Council will do all it can to protect Abbots Bromley's heritage and village status and seek to enhance the well-being of the community by moving towards a greener and more sustainable environment.**

ABBOTS BROMLEY PARISH COUNCIL  
Minutes of the Parish Council Meeting  
Held on Wednesday 28<sup>th</sup> October 2020 at 7.00 pm  
Virtual meeting held via Microsoft Teams, pursuant to notice having been given

**Present:** Cllrs P Freeman (Chair of the Meeting), Mr K Baker, Mrs K Haywood, M Lockey, R Love

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending:** 3

**Contents:-**

<b>54. Apologies for absence</b>	<b>1</b>
<b>55. Public session</b>	<b>1</b>
<b>56. Declarations of interests</b>	<b>1</b>
<b>57. Co-option of New Councillors</b>	<b>1</b>
<b>58. Minutes of previous meeting</b>	<b>2</b>
<b>59. Neighbourhood Plan Update</b>	<b>2</b>
<b>60. Matters of report</b>	<b>3</b>
<b>61. Planning</b>	<b>3</b>
<b>62. Financial matters</b>	<b>4</b>
<b>63. Group Reports</b>	<b>4</b>
<b>64. Correspondence, bulletins &amp; reports</b>	<b>5</b>
<b>65. United Charities</b>	<b>5</b>
<b>66. Agenda items for next meeting</b>	<b>5</b>
<b>67. Date, time and place of future meetings</b>	<b>5</b>

**54. Apologies for absence**  
Cllr Dr C Whorwood

**55. Public Session**  
None

**56. Declarations of Interest**  
None

**57. Co-option of New Councillors**

The Clerk confirmed that since the last meeting Cllr Nigel Taylor-Brown had resigned as a Parish Councillor due to moving out of the area. East Staffs Borough Council has been informed and the vacancy has been advertised. Statutory period of advertising would need to take place before co-option.

Three potential candidates joined the meeting virtually. There had been interest from a further two residents but no feedback had been received as yet to ascertain if they were still interested in the positions. Potential candidates have already written to the council giving their reasons for wanting to become a councillor and these had been circulated to members.

The three candidates were invited to introduce themselves and explain why they were interested in becoming a councillor:-

Mr E Rodway-Bowden said that he had lived in the village for 13 years with 25 years plus involvement in the village and has helped out and been involved in village projects, including

litter picking and tidying for Best Kept Village. He had also registered with the Parish Council to help-out with Covid-19. He has previously received the Queen's Award for Voluntary Service and also campaigns and fundraises for a Brain Tumour charity. He is interested in being part of the Neighbourhood Planning Group as well as helping with the play areas, village hall and any other local projects.

Mrs C Brown thanked the Parish Council for the opportunity to attend the meeting. Mrs Brown said that she had been in the village for 25 years and has lived in rural areas for many years at the same time as working in cities. She has worked in the NHS for 30 years at a high level. Genuinely interested in helping people and volunteering. Last Christmas invited residents that were on their own to have lunch at her home. She said she has a passion for everyone's welfare and is interested in all aspects of village life and has no ulterior motive in becoming a councillor.

Mr R Beaumont said that he had lived in the village for ten years and very much enjoys village life and has seen much of the good work that the council has done. He spent many years in the army spending most of the time in Bosnia, Iraq and the Falklands. When he left the army he moved to the Cannock area. He has experience working in manufacturing and construction industry before becoming Managing Director of a Financial Services Company and then working in training and education. As a councillor he would like to work on the village plan, traffic and speed and help to continue improving amenities.

#### 58. Minutes of Previous Meetings

**RESOLVED:** *that the minutes of meeting held on 30<sup>th</sup> September be signed as a true and correct with one amendment. Proposed Cllr M Lockey, seconded Cllr Mrs Haywood*

#### 59. Neighbourhood Development Plan Update

##### Update provided by Cllr M Lockey

1. The main body of the draft document is now completed and a cover and contents page is being added this week. It will be sent to the Consultant for comment next week [WB 2<sup>nd</sup> November]
2. Once we have received the Consultant's comments the document will be revised.
3. An approach has been made to ESBC to ask if they will be willing to receive the draft document informally and to comment on it.
4. It is hoped that ESBC will see this as a constructive step which will indicate to them the progress that we have now made and that we seek their preliminary views as to the shape and content of Abbots Bromley Neighbourhood Development Plan before we present the draft document to the Parish Council and the full NDPG for consideration.
5. We aim to present the draft plan to the Parish Council and NDPG for consideration and comment before the end of this year. The exact timing will be determined by the speed with which the consultant and ESBC can respond and any necessary revisions incorporated in the plan.
6. It is intended that the review and commentary stage by the PC and NDPG should take no longer than 6 weeks after which appropriate revision to the plan can be made.
7. The next major stage will be the planning and coordination of the Reg 14 six week public consultation process which must be undertaken. Given present Covid-19 restrictions and guidance, it is unlikely that this will take place before May 2021.
8. We believe that it would be useful to have the Consultant guide us through this stage and be present at the formal meeting when the public are able to comment on the proposed

plan. We have approached him for an indication of his likely fees for this final stage of his involvement with us.

## 60. Matters of Report

### i. **Goat Car Park/EV Charging Point**

The Clerk and Cllr Baker provided an update. N Taylor-Brown had chased up this project with Highways prior to resigning, however no feedback had yet been received from SCC Highways. A third quotation had also been requested for the installation of charging point but had not yet been received.

### ii. **Closure of B5013/Blounts Green Junction**

The Clerk updated the council following a virtual meeting held with Kingstone and Uttoxeter Rural Parish Council. All three councils worked together to submit feedback to SCC Highways regarding the plans to close the Blounts Green junction in January for 7 weeks. Feedback included requests for more signage at junctions, illuminated signs highlighting the junction at Loxley Green, request that work does only take 7 weeks and starts on time, that more weight restrictions and speeding signs are put on Quee Lane to avoid this being used as a cut through by lorries.

## 61. Planning

Marsh Daisy Cottage, Poplar Farm Road,  
Bromley Hurst, Abbots Bromley, WS15 3AY

Erection of a single storey extension to the North elevation

*No Objection*

The Tin Barn, Poplar Farm, Poplar Farm Road,  
Bromley Hurst, Abbots Bromley, WS15 3AY

Erection of a detached triple garage and change of use of  
Part of agricultural land to form part of domestic curtilage

*Recommend inclusion of condition that it can't be  
Converted into a dwelling in the future.*

Bromley House, Uttoxeter Road, Abbots Bromley  
WS15 3EG

Crown Reduction in height and spread of Hawthorn tree by  
1m to give a spread of 3-4 metres and height of 3-3.5 mtrs  
(T1), felling of 1 yew tree (T2), crown reduction in height and  
Spread of one yew tree by 2-3 metres to give a spread of  
4-5 metres and height of 5 metres (T3)

*No Objection*

Marsh Daisy Cottage, Poplar Farm Road,  
Bromley Hurst, Abbots Bromley, WS15 3AY

Listed building application for the erection of a single storey  
extension to the north elevation.

*No Objection*

**62. Finance Matters****A Record of payments made after discussion with Chairman or Vice Chairman**

124/1955	G McCulloch	645.00	Grounds Maintenance
125/1956	Came & Company	1210.44	Insurance
		<b>1855.44</b>	

**B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
126/1957	S Meads	576.69	October Salary
127/1958	SCC Pensions	226.81	Pension contribution for
128/1959	S Meads	11.80	Oct Expenses
129/1960	Poppy Appeal British Legion	50.00	Cost of wreath & donation
		<b>865.30</b>	

**C Record of payments received**

<i>Date</i>		<i>Amount</i>	<i>Details</i>
25/09/20	ESBC	12632.00	Precept and ESBC Grant

**RESOLVED:** that the above payments be approved.

**63. Group Reports****i. Recreation**

The Clerk reported that she had conducted a site visit with a supplier and is awaiting for a quote for topping up of the woodchip, replacement of the bird's nest basket and additional repairs.

**ii. Village Property**

Site visit to inspect village assets arranged with Cllr Freeman.

**iii. Traffic, Parking & Highways**

Cllr Mrs Haywood proposed that a 40mph limit be requested out to the Rugeley Road and by footpaths.

**RESOLVED:** the Clerk to write to SCC Highways to ask that speed limits be extended out of the village.

The Clerk reported that a site visit was to take place with SCC Highways to agree location of passing places signs on Hobb Lane

Cllr Baker said that the Council must continue to pursue Quiet Lanes. He also proposed that wildflower seeds be purchased ready for planting. He also proposed that

the area not to be mown to allow wildflowers to be planted should be moved from Radmorewood Lane to School House Lane/Woodmill Lane. Seconded by Cllr Lockety.

**RESOLVED:** that the Clerk purchases Wildflowers and G McCullouch is asked to prepare land for planting seeds.

Cllr Baker suggested that the Village Gateway be utilised more, in particular the one on Uttoxeter Road. Possible use of extra signage such as "Please Drive Carefully".

**iv. Competitions**

Awaiting confirmation as to whether next year's competition will run.

**v. Newsletter**

**RESOLVED:** that the following articles be included:- Neighbourhood Development Plan update, Thank you article, Dog Fouling, Planning.

**vi. ABSA**

Nothing to report

**64. Correspondence, Bulletins & Reports**

Circulated prior to the meeting:-

- SPCA Newsletter
- Email regarding WiFi at Bromley Wood
- Card of thanks from Lord-Lieutenant of Staffordshire for efforts during Covid-19

**65. United Charities**

**RESOLVED :** to follow up with Mr P Charles

**66. Agenda Items for the next meeting**

Co-option of new councillors, budget for 21/22, Christmas Tree

**67. Date, time and place of future meetings**

Wednesday, 25<sup>th</sup> November, 7.00pm Virtual Meeting

Signed \_\_\_\_\_

Date 25<sup>th</sup> November 2020

**Abbots Bromley Parish Council will do all it can to protect Abbots Bromley's heritage and village status and seek to enhance the well-being of the community by moving towards a greener and more sustainable environment.**

**ABBOTS BROMLEY PARISH COUNCIL**  
**PLANNING REPORT**  
**NOVEMBER 2020**

Coleshill Lodge, Lichfield Road, Abbots Bromley WS15 3D	Erection of a single storey side extension	27/10/2020	17/11/2020	The Parish Council objections to this application. The additional extension to the property will almost triple the size of the original property. This is completely out of keeping with the neighbouring properties.
The Gables, Harley Lane, Abbots Bromley, WS15 3EU	Erection of a first floor side extension	03/11/2020	02/12/2020	
land at Moors Farm, Moors Lane, Radmore Lane, Abbots Bromley, WS15 3AN	Prior approval for the erection of an agricultural building			The Parish Council did not object to the construction of the barn but raised concerns regarding the location directly in front of Moor's Farm. The Council asked ESBC to liaise with the application to find a more suitable location for the barn
Rose Cottage, Market Place, Abbots Bromley, WS15 3BP	Demolition and rebuilding of part of the boundary wall and erection of a timber framed carport (Amended Plans Received)	10/11/2020	24/11/2020	
Radmore House, Radmorewood Lane, Abbots Bromley WS15 3AS	Erection of a detached car port, single storey front and side extensions two storey and single storey rear and side extensions and alterations to dormer windows on front elevation	11/11/2020	02/12/2020	



# Abbots Bromley Parish Council

Report on Parish Council Payments 29<sup>th</sup> October to 25<sup>th</sup> November 2020

## A Record of payments made after discussion with Chairman or Vice Chairman

## B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
130/1961	S Meads	576.69	November Salary
131/1962	SCC Pensions	226.81	Pension contribution for Nov
132/1963	S Meads	116.30	Expenses/wildflowers
133/1964	G McCulloch	500.00	Grounds Maintenance
134/1965	ASL Ltd	7.13	Photocopy costs

---

**1426.93**

## C Record of payments received

Date	Amount	Details
------	--------	---------

Signed .....

Chair of Parish Council

Date .....