

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 27th January 2021 at 7.00 pm
 Virtual meeting held via Microsoft Teams, pursuant to notice having been given

Present: Cllrs Dr C Whorwood (Chair), Mr K Baker, Mrs C Brown, Mr P Freeman, Mrs K Haywood, Mr R Beaumont, Mr R Love, Mrs S Morgan, Mr E Rodway-Bowden

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 1

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7. Apologies for absence

None

8. Public Session

A resident had joined the meeting. Not specific items to raise but just wanted to join the meeting and find out a bit more about the village and what the Parish Council did. All councillors introduced themselves.

9. Declarations of Interest

Cllr Mrs S Morgan declared an interest in the planning application for Radmore Fields Farm.

10. i. Election of Vice Chair

Cllr Mrs K Haywood and Mr E Rodway-Bowden said that they would like to be considered as Vice Chair. Both left the meeting while councillors discussed. A vote was taken and Cllr Mrs K Haywood was elected as Vice Chair. Both councillors re-joined the meeting and were informed of the vote result.

RESOLVED: Cllr Mrs K Haywood declared acceptance of the role of Vice Chair.

ii. Working Groups

Councillors discussed positions available on working groups and the following positions were agreed:-

The chairman and vice chairman are entitled to serve ex officio, on all groups

Working Group	Member(s)
Competitions	The Clerk, Cllr Mrs C Brown
Finance/Grants	Cllrs K Baker, Cllr R Love
Newsletter	Cllr K Baker The Clerk(Editor) Cllr K Haywood (Distribution)
Planning	All Councillors
Recreation	Cllr Dr Whorwood, Cllr R Beaumont, Cllr Mrs S Morgan and Cllr E Rodway-Bowden
Traffic & Parking	Cllr K Baker, Cllr R Beaumont, Cllr E Rodway-Bowden
Village Property	Cllr P Freeman, Cllr E Rodway-Bowden, Cllr R Love
Neighbourhood Planning Group	Cllr P Freeman, Cllr K Baker, Cllr R Love, Cllr E Rodway-Bowden

Representatives

Almhouses	Cllr Mrs C Brown
Finance Officer	Cllr R Love
Schools	Cllr K Haywood
United Charities	Mr Charles
Village Hall	Cllr K Baker
ABSA	Cllr R Love and Cllr R Beaumont

11. Minutes of Previous Meetings

RESOLVED: *that the minutes of meeting held 25th November 2020 be signed as a true and correct with one amendment, that the meetings of 13th January 2021 be signed as a true and correct record with 2 amendments.*

12. Neighbourhood Development Plan Update

Cllr P Freeman provided an updated. He confirmed that Mr M Lockey was leaving the village shortly, however, the draft was now at a position where it had gone off to ESBC and to the consultant and both had fed back that the text was fully compliant but the group was just waiting for maps and drawings from ESBC. Within the next ten days it should be ready for distribution to Councillors via email, potentially the first week in February. Councillors agreed that it may be necessary to have an extraordinary meeting. Councillors agreed that a letter of thanks be send to Mr Lockey. Cllr Dr Whorwood gave thanks to everyone that has been involved.

Cllr Dr Whorwood asked if Cllr Freeman would be willing, as Vice Chair to take on the role of Chair of the Group. Cllr Freeman said that he would be willing.

RESOLVED: *All councillors supported Cllr Freeman. The Neighbourhood Development Group to be informed that he would be happy to take on the role of the chair.*

Cllr Dr Whorwood advised councillors to look online at the guide to neighbourhood plans as this could help when looking through the document. Once amendments are done then we

can go to Regulation 14 stage. Cllr Baker said that the plan could carry some weight before regulation 14 if communities cannot meet.

Cllr Dr Whorwood proposed that at the February meeting the council acknowledges receipt of the document and then hold an extraordinary meeting, maybe towards the end of March. He stressed that it is important that there is a public consultation when restrictions are lifted, maybe in May or June. Need to reinvite parishioners back into the process. Cllrs Mrs Brown and Mr Love stated that the process should not be rushed as there are still a lot of people that are not aware of plan and did not receive the survey.

Cllr Beaumont said that it is important to remind people what the top-level objectives are and how the document meets this. Cllr Baker said that councillors should make comments on how the document looks as well as contents. Anglesey in Burton had a very well-presented document.

13. Matters of Report

i. Welcome Pack & Visitors Guide

RESOLVED: Cllr Baker to send out the introduction that he had prepared for the Welcome Pack. Cllr Mrs Haywood said that she would be willing to work on this project.

ii. Wildflowers

The Clerk updated councillors and confirmed that the seeds had been purchased and Mr McCulloch had been asked if he would help prepare the ground.

iii. EV Charging Points

Councillors discussed this at length. Cllr Beaumont said that at some point every single house is going to need a charging point for their car and with many houses on the main street there is going to need to be many sockets on the main street. This needs to be an overall plan and not just one or two sockets in certain parts of the village.

iv. ESBC Consultation on Local Government Boundaries

The Clerk confirmed that the Parish Council's response had been submitted with objections to the proposals.

14. Planning

P/2020/00635	Coppice Farm, Hobb Lane, Marchington Woodlands Staffordshire ST14 2RG	Erection of 2 additional poultry sheds with associated control room feed bins and hardstanding. Formation of a 1.5m soil bund and expansion to existing drainage attenuation pond on an established poultry farm (additional information) <i>Support concerns raised by residents</i>
P/2020/01512	Land Northwest of Radmore Fields Farm Radmorewood Lane, Abbots Bromley, WS15 3AS	Retention of ground source heat array to serve domestic properties <i>No Objections</i>

P/2020/01270	Portfields, Port Lane, Abbots Bromley, WS15 3DX	Erection of detached stable block comprising three stables, store and tack room and use of land for keeping horses <i>No Objections but include condition that building cannot be converted into a dwelling.</i>
P/2020/00912	Land off School House Lane, Abbots Bromley, WS15 3BT	Erection of a steel framed agricultural livestock building and retention of a storage container. <i>Clerk to speak to ESBC regarding application. Council not able to respond until a full application has been received to include the mobile home.</i>

Councillors discussed planning applications, agreed need to ensure consistence to all residents when responding to applications.

Cllr Baker left the meeting at 9.14pm.

15. Finance Matters

A Record of payments made after discussion with Chairman or Vice Chairman

B Record of payments for which authorisation will be sought at meeting

Vch/Chq	Payee	Amount	Details
142/1973	S Meads	576.69	January Salary
143/1974	SCC Pensions	226.81	Pension contribution for Jan
144/1975	S Meads	11.80	Expenses
145/1976	Mazars LLP	240.00	External Audit Fee

1055.30

RESOLVED: that the above payments be approved.

iii. Consideration of quotations for playground maintenance.

The Clerk reported that she had sought quotations for maintenance work for playgrounds as Works were now required to meet safety standards. Work that needed to be undertaken in this financial year included repairs to the wood surround on Millennium Green. Cost of £395 was approved. Repair to wooden bank climber at a cost of £445. Purchase of new football nets at a maximum cost of £100. Work to be undertaken after the beginning of April to include top up of the woodchip and replacement of the bird's nest swing. Clerk awaiting final costs for these as 3 quotations had been requested.

RESOLVED: that progress be made on wooden bank climber, football nets and repairs to wood surround. Proposed Cllr Whorwood, seconded Cllr Mrs S Morgan

16. Group Reports**i. Recreation**

The Clerk provided an update, repairs agreed as above.

ii. Village Property

The Clerk reported that Mr McCulloch had been briefed on repair work to some of the Village property. Replacement of slats to be down on the bench by the bus stop, broken benches and picnic table to be removed from Millennium Green.

The Clerk reported that the lengthman's agreement had been put out to tender and advertised on the website, via social media and on the noticeboards. Cllr Beaumont asked by the Parish Council could not purchase a ride on mower and then volunteers undertake the work. The Clerk said that this would not be covered by insurance and contractors are required to have £5 million insurance cover. Cllr Beaumont then asked if it would be possible to purchase a mower, store it and then get a local landscaper to take on the contract. The Clerk said it may be possible and agreed to forward the tender document to Cllr Beaumont if he wanted to come back with a breakdown of costs for purchasing of mower.

iii. Traffic, Parking & Highways

The Clerk reported on the road repairs that had been reported to Staffordshire Highways, these included the damaged surface on School House Lane/Woodmill Lane, Goose Lane, Port Lane, flooding on Seedcroft Lane, road surface damage and pot holes on Cow Lane, Mill Green. The Clerk also reported the poor road markings at the junction of B5013/14 Rugeley turn and the numerous cars that had gone straight across the junction and into the landowner's field. Councillors also discussed speeding issues in the village and it was agreed that the working group should be involved to look at these issues.

iv. Competitions

Awaiting confirmation as to whether next year's competition will run.

v. Newsletter

RESOLVED: that the next issue should go out in March.

vi. ABSA

Nothing to report

17. Correspondence, Bulletins & Reports

Circulated prior to the meeting:-

- SPCA Newsletter
- Weekly Covid updates from Cllr Atkins
- Letter from ABPCC regarding church mowing

18. Agenda Items for the Next Meeting

- Ratification of Parish Council Documents
- Consideration of Pension Policy

18. Date, time and place of future meetings

Wednesday, 30th March 2021 Parish Council Meeting 7.00pm Virtual Meeting

Signed _____

Date 24th February 2021

Abbots Bromley Parish Council will do all it can to protect Abbots Bromley's heritage and village status and seek to enhance the well-being of the community by moving towards a greener and more sustainable environment.