

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 24th February 2021 at 7.00 pm
 Virtual meeting held via Microsoft Teams, pursuant to notice having been given

Present: Cllrs Dr C Whorwood (Chair), Mr K Baker, Mrs C Brown, Mr P Freeman, Mrs K Haywood, Mr R Beaumont, Mr R Love, Mr E Rodway-Bowden

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 1

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20. Apologies for absence

Mrs S Morgan

21. Public Session

Mr Wheeldon said he was attending the meeting in order to answer any questions regarding the Neighbourhood Plan.

22. Declarations of Interest

Cllr R Beaumont declared an interest in correspondence relating to property at Hillside, Uttoxeter Road. Cllr Dr Whorwood declared an interest in planning application 00185.

23. Minutes of Previous Meetings

RESOLVED: *that the minutes of meeting held on 24th February be signed as a true and correct record with 1 amendment.*

24. Neighbourhood Development Plan Update

Mr T Wheeldon, secretary to the Neighbourhood Planning Group, updated the Council on the Draft Neighbourhood Plan. The draft had been circulated prior to the meeting for councillors to read.

He said that Ms R Raine from ESBC had been a tremendous support throughout the process. The consultant had originally produced an outline of a plan, with particular attention to the presentation and wording of proposed Policies and the group worked on this with the

consultant and ESBC to develop the supporting narrative for production of the Draft Plan to date. Valuable information had been gleaned from the period 2016-2018 as well as more recently. He had spent a great deal of time bringing all of the research information together with a consistent approach.

Mr Wheeldon said that there would need to be a minimum of six week public consultation on the plan, it will then be presented to ESBC for them to forward the document to the Independent Examiner for approval to come to referendum. It was highlighted by Dr Whorwood that the six week period is a minimum length of time. Mr Wheeldon confirmed that all consultation documents and letters have been published on the Abbots Bromley village website.

Councillors discussed the plan, however, it was agreed that an extraordinary meeting would need to be called in order to give all members adequate time to feedback questions and comments on the draft.

RESOLVED: *that an extraordinary meeting would be held on Wednesday, 17th March 2021. Prior to this councillors to forward questions and comments to the Clerk by Friday, 5th March and for the Clerk to forward to Mr Wheeldon on Tuesday, 9th March.*

Cllr Dr Whorwood thanked Mr Wheeldon for setting the scene and presenting the document and thanks to the whole of the working group for getting to this stage.

25. Matters of Report

i. Welcome Pack & Visitors Guide

Cllr Mrs Haywood confirmed that she had made a start on these documents

ii. Wildflower Planting

The Clerk confirmed that Mr McCulloch had agreed to kill the grass off on the areas where the flowers would be planted

RESOLVED: *councillor approved the use of herbicide to clear the areas for planting the seeds.*

iii. Meeting with Woodard

Cllrs R Love and Mrs K Haywood and the Clerk attended a virtual meeting with Woodard, Savills and East Staffs Borough Council, including Cllr G Hall. At the meeting it was confirmed that the sale of the school had not progressed any further and the school would now need to go back on the market and would be open to other uses, not just education. Borough Councillor Hall made it clear at the meeting that bulldozing the site for mass development would not be acceptable although he was pleased to hear that Woodard are committed to keeping the key buildings on the site. Notes were taken at the meeting and would be circulated to councillors at a later date by the Clerk

iv. Allotment next to Millennium Green

The Clerk said that she had been contacted by the owner of Infinitii with regard to renting the small allotment that backs on to the wild area. The intention would be to clear the area and use for planting herbs and spices for use in the restaurant.

RESOLVED: *Councillors agreed to support the request, subject to contract being agreed between the Council and Infinitii. Clerk to progress.*

v. HS2

RESOLVED: *to invite representative from HS2 to attend the next Parish Council meeting.*

26. Planning

APPLICATIONS

P/2020/00912 **Land off School House Lane, Abbots Bromley, WS15 3BT** Erection of a steel framed agricultural livestock building and retention of a storage container

No objection, recommendation that the storage container is painted green to blend in with the landscape.

P/2020/00930 **Land off Woodmill Lane, Abbots Bromley, WS15 3BT** Retention of a static mobile home to be used as a temporary dwelling and septic tank for a period of 3 years.

The Parish Council requested that a condition be made that the mobile home be removed after three years with no reapplication.

P/2021/00103 **Hall Hill, Hall Hill Lane, Abbots Bromley, WS15 3DG**Listed building consent for the removal of modern cement pointing and repoint west gable using lime putty mortar and plaster and plaster hall and landing with lime plaster overcoat.

No Objections

P/2021/00185 **Counting House, Radmore Lane, Abbots Bromley WS15 3AT** Erection of a single storey side extension to form a porch, erection of a one and a half storey front extension including a dormer and an additional dormer to the front facing roof slope.

No Objections

P/2021/00121 **Fire Station, Goose Lane, Abbots Bromley, WS15 3DE** Erection of a detached building to provide a gym room

Councillors raised some concerns over the design of the building but agreed in principle to the application

AGREED

P/2020/00643 **Garage, School House Lane, Abbots Bromley, Staffordshire** Demolition of redundant building and erection of a dwelling. Revised

P/2020/01401 **3 Ivy Close, Abbots Bromley, Staffordshire, WS15 3FB** Erection of a ground floor side extension and conversion of existing garage to sitting room

P/2020/01057 **Coleshill Lodge, Lichfield Road, Abbots Bromley, WS15 3DN** Erection of a single storey front and side extension and replacement of existing bay windows on front elevation at ground and first level with full length glazing (amended plans and description)

P/2020/01299 **Kingsley, Bagot Street, Abbots Bromley, WS15 3DB** Rendering to the front and rear elevations, resurfacing and extension to existing driveway and extension to existing dropped kerb

P/2020/01512 **Land Northwest of Radmore Fields Farm Radmorewood Lane, Abbots Bromley, WS15 3AS** Retention of ground source heat array to serve domestic properties

REFUSED

P/2020/01273 **Lane at Moors Farm, Radmore Lane, Abbots Bromley WS15 3AN** Prior approval to the conversion of agricultural building to form a dwelling

27. Finance Matters

A Record of payments made after discussion with Chairman or Vice Chairman

B Record of payments for which authorisation will be sought at meeting

Vch/Chq	Payee	Amount	Details
146/1978	S Meads	576.69	February Salary
147/1979	SCC Pensions	226.81	Pension contribution for Feb
148/1980	S Meads	11.80	Expenses
149/1981	ASL	15.72	Photocopy costs

831.02

RESOLVED : that the above payments be made.

ii. Monthly Finance Report

The Clerk presented the monthly finance report (appendix 1)

iii. Consideration of Lengthman's Contract

The Clerk confirmed that the lengthman's contract had been advertised throughout the village, via social media and on the Abbots Bromley website. Emails had also been sent to Interested parties. Two quotations had been received. These were discussed. Councillors asked the Clerk if the services provided by the current contractor were good and the Clerk confirmed that this was the case.

RESOLVED: that the current contractor, Mr McCulloch retain the contract for a further three years based on the quality of his work. The Clerk confirmed that his quotation was fractionally less than the other quotation received.

28. Group Reports**i. Recreation**

The Clerk provided an update on schedule repairs. Woodchip to be delivered at the end of March and the new bird's nest swing to be installed in April after the Easter holidays.

ii. Village Property

The Clerk reported that a tree inspection is required and the cost for this would be £450 with some of this cost being split with the Village Hall.

RESOLVED : that the Clerk proceeds with the tree inspection.

iii. Traffic, Parking & Highways

The Clerk reported on the road repairs that had been reported to Staffordshire.

iv. Competitions

Nothing to report

v. Newsletter

RESOLVED: that the next issue should go out in March. Articles to include; Neighbourhood Plan, Fire Service recruitment, ABSA update, First Responders Article, dog fouling, update on Parish Council activity

vi. ABSA

Nothing to report

29. Ratification of Parish Council Documents:-

- Standing Orders & Code of Conduct
- Transparency Code
- Risk Assessment

RESOLVED: to reduce tree inspection to every three years from five years.

- Financial Regulations

RESOLVED: to increase requirement for three quotations from £100 to £500

- Privacy Notice
- GDPR Policy
- Health & Safety Policy
- Freedom of Information Request Policy
- Communications Policy
- Media Policy
- Complaints Procedure
- Pension Policy

RESOLVED: to accept all documents subject to amendments suggested above.
Proposed Cllr Whorwood, seconded Cllr Mrs Brown.

30. Correspondence, bulletins and reports

- SPCA Newsletters
- Covid weekly update emails from Cllr P Atkins
- Letter from Staffordshire Lieutenancy regarding unsung heros
- Letter from Woodard Group regarding School Site
- Emails from HS2 regarding Royal Assent and offer to attend meeting
- Email from West Midlands Bird Club regarding HS2
- Temporary Road Closure notice for Goose Lane
- Stay Safe/Stay Local posters
- Email from Representative of Madeley and Whitmore Independent Residents Stop HS2
- Email from S Madden requesting views on impact of HS2
- Letter from resident regarding Lichfield Road development
- Letter from resident regarding development at Hillside, Uttoxeter Road

All correspondence circulated prior to the meeting and contents noted.

RESOLUTIONS:-

- *To nominate a recipient for Unsung Heros award*
- *To contact ESBC regarding issues raised with development on Lichfield Road and request a site visit.*
- *To contact ESBC regarding issued raised with development at Hillside, Uttoxeter Road, including continued use of the mobile home*

31. Agenda Items for the Next Meeting

- Ratification of Parish Council Documents
- Consideration of Pension Policy

32. Date, time and place of future meetings

Wednesday, 28th April 2021 Parish Council Meeting 7.00pm Virtual Meeting

Signed _____

Date 31st March 2021

Abbots Bromley Parish Council will do all it can to protect Abbots Bromley's heritage and village status and seek to enhance the well-being of the community by moving towards a greener and more sustainable environment.