

ABBOTS BROMLEY PARISH COUNCIL  
 Minutes of the Parish Council Meeting  
 Held on Wednesday 28<sup>th</sup> September 2022 at 7.00 pm  
 Held at Abbots Bromley Village Hall pursuant to notice having been given

**Present:** Cllrs R Love (Chair), Mr K Baker, Mrs C Brown, Mr P Freeman, Dr H Lockey, Mr E Rodway-Bowden

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending: 7**

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**109. Apologies for absence**  
 Cllr Beaumont

**110. Co-option of Councillor**

Mrs Rachel Garth introduced herself. Lived in the area for about 30 years. Spent a total of 6 years with Jelly Tots and then her children went on to Richard Clarke. Involved in many organisations in the village and visited many establishments. Likes walking and attends classes a village. Also now work as treasurer for First Responders. Cllr Love proposed that the Parish Council co-opt Mrs Garth as a councillor, seconded by Cllr Rodway-Bowden. All members agreed. Cllr Garth accepted the role as Councillor

**111. Public Session**

Mr Martin Godfrey spoke on behalf of the AB Branch of the Royal British Legion. Mr Godfrey explained that the British Legion is looking for support from the Parish Council in order to run the Remembrance Sunday Parade. Unfortunately the British Legion cannot take responsibility for the event so is asking for help with insurance and the request for the road closure.

Cllr Love asked for clarification on what would the PC be asked to cover. Mr Godfrey clarified how the insurance would work and what it is needed for people attending the event, those taking part in the parade would be covered under the organisation they are representing. Discussed at length. Mr Godfrey agreed to put together a proposal and circulate to councillors. Mr Godfrey to provide document by following Tuesday so that the Councillors can approve.

A resident from Seedcroft raised the issue of the building at Port Lane Farm and just checking that the building going up has planning permission. The Clerk confirmed that planning permission had been given for works being carried out at the farm.

Another resident said that she had just moved into Northwood House and wanted to get more involved. She also has a planning application in which she wondered if this was being discussed tonight.

Members of Abbots Bromley Fire Service introduced themselves. Station now being refurbished and wanted to invite councillors down to have a look around. Bring the station more up-to-date. Want to reinvigorate the links with the village and possibly help to raise funds for a local charity eg refurbishment of the War Memorial.

Ms Sarah Wilkinson introduced herself, used to have approximately 250 calls a year. Now significantly reduced call outs as we now have less firefighters to cover shifts. Mr Gary Fox introduced himself. Great resource to have in the village. Currently running at 50% of what we need. Looking for ideas on how we can recruit. Recruits gain skills and life skills.

The fire officers said that they don't struggle with recruitment in Barton under Needwood but do in Abbots Bromley. Discussed the use of The Bulletin. Discussed at length.

Rachel Garth suggested that maybe the First Responders and Fire Service joined forces.

Need to pass information to Cllr Lockey for inclusion in the Bulletin. Need to get together and talk about this and build a strategy. The Clerk mentioned the Young Farmers

Fireservice to provide visual and copy for the Bulletin

## 112. Declarations of Interest

NONE

## 113. Minutes of Previous Meetings

Cllr Brown said that there was just one amendment to note – that the Rowan Tree was going to be planted at The Almshouses.

**RESOLVED** : *that the minutes of the meetings held 27<sup>th</sup> July be signed as a true and correct record with above amendment.*

## 114. Neighbourhood Development Plan Update

Cllr Love thanked Cllr Freeman and Cllr Baker for their continued work on Neighbourhood Plan. Also thanked Clerk and Cllr Freeman for their work on the FOI request.

Cllr Freeman provided an update.

ESBC suggested informal examination of the plan and health check, sent off at the end of July. Was delayed by ESBC. Examiner only just been appointed so much time wasted without progress. Examiner then said he could move quite quickly so decided to progress. Cllr Freeman said that he was not happy with how things are being handled and things being delayed. Cllr Freeman confirmed that it is a free service by Royal Institute of Chartered Surveyors, a safety net.

Cllr Love suggested to leave it until the end of the week before pulling it. Cllr Baker said he would pull it now. Cllr Freeman to convey to ESBC and pull at the end of the week if no feedback received.

Discussion regarding Friel Homes development. Hopefully neighbourhood plan submitted prior to Friel submitting their plans.

## 115. Matters of Report

- **Clerk & RFO Recruitment**  
Update provided, role re-advertised
- **Speed Indicator Signs**  
Awaiting for map on where the SID will be located on Lichfield Road
- **Update on meeting with Friel Homes regarding Abbots Bromley School**  
Meeting arranged for 3<sup>rd</sup> October. Last meeting went well. Friel to hold meetings with residents on 6/7<sup>th</sup> October.
- **Horn Dance**  
Update provided, well attended. Needs to do bigger next year.
- **Insurance Renewal**  
Gave update on quotes. Clerk advised that Gallagher Insurance had come back with a quote of £1,950 which was a considerable increase on previous years. Alternative quotes sources. Best received from Zurich Insurance at £1202.64.  
**Resolved to approve quote from Zurich Insurance.**

## 116. Planning

- P/2022/00537      **Coach & Horses, High Street, Abbots Bromley, WS15 3BN**  
P/2022/00536      Alternations to the garden area to include the addition of an outdoor cinema 1 no stretch tent to create covered dining area and 2 x timber gazebos  
Concerns raised over cinema, capacity and noise level
- P/2022/00684      **Ixworth Barn, Poplar Farm Road, Bromley Hurst, SW15 4AY**  
Installation of 12 roof solar panels  
No Objections
- P/2022/00766      **The Bakery, Bagot Street, Abbots Bromley, WS15 3DB**  
Listed building consent for the demolition of existing garages and erection of single storey garages and studio to rear, erection of glazed link and gates, replacement of doors and windows and modifications to include bricking up windows, rooflight to west elevation in lieu of dormer and remove chimney breast.  
No Objections
- P/2022/00750      **The Bakery, Bagot Street, Abbots Bromley, WS15 3DB**  
Demolition of existing garages and erection of single storey garages and studio to rear, erection of glazed link and gates and replacement of doors and windows  
No objections
- P/2022/00801      **Coleshill Lodge, Lichfield Road, Abbots Bromley, WS15 3DN**  
Erection of a single storey side extension to form games room with basement below, including a raised terrace (amended)  
No Objections
- P/2022/00850      **4 Ashbrook Lane, Abbots Bromley, WS15 3DW**  
Demolition of existing conservatory and erection of a single storey rear extension

No Objections

P/2022/00907 **Hall Hill, Hall Hill Lane, Abbots Bromley, WS15 3DG**  
 Crown reduce 1 yew tree and 1 holly tree by 25% and re-pollarding  
 of 1 lime tree back to original pollard points  
 No Objections

P/2022/00869 **Northwood House, Bagot Street, Abbots Bromley, WS15 3DA**  
 Listed building consent for the replacement of a front door and 6  
 double glazed sash windows to the front elevation and installation  
 of 2 external wall lights  
 No Objections

P/2022/00960 **Blythfields Farm, Poplar Farm Road, Bromley Hurst, WS15 3AY**  
 P/2022/00956 Listed building consent for alterations to include the erection of  
 a single storey front extension  
 No Objections

P/2022/00760 **Highfields House, Bagot Street, Abbots Bromley, WS15 3DB**  
 Erection of a general purpose agricultural building  
 No Objections

P/2022/01102 **Marcia Rice Court, Burnside Cottage, High Street, Abbots Bromley**  
 Felling of 1 beech tree  
 No Justification given for the felling of the tree

## 117. Financial Matters

### **B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	
39/2108	Mrs S Meads	576.69	Salary & taxable exp August	
40/2109	Mrs S Meads	23.60	Expenses Aug/Sept	
41/2110	Mrs S Meads	576.69	Salary & taxable exp Sept	
42//2111	SCC Pensions	453.62	Pension payments Aug/Sept	
43/2112	Mr G McCulloch	1,482.00	Grounds Maintenance July/Aug/Sept, Narrow Lane, traffic calmers Highways & Horn Dance	
44/2113	Mr R Love	489.00	Purchase of laptop & software	
45/2114	Automated Systems Group Ltd	138.48	Printer Costs	VAT 23.08
46/2115	Riverside Printers	718.00	Bulletin & Horn Dance Leaflet	
47/2116	Mr E Roy	25.00	Temporary cover for website for Queen's Death (protocol)	
48/2117	Mazars	240.00	Audit Fee	VAT 40.00
49/2118	Wicksteed	288.00	Annual Playground inspection	VAT 48.00
50/2119	DSK Engineering	132.00	Quarterly playground checks	VAT 22.00
51/2120	Zurich Insurance	1202.64	Annual Insurance Premium	

**B Record of payments for which authorisation will be sought at meeting**

Vch/Chq	Payee	Amount	Details
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6345.72

**RESOLVED:** to approve above payments

**ii. Playground Repair Costs**

The Clerk had circulated costs for repair of the playground prior to the meeting. Works required for equipment to remain safe. Total cost £2,000

**Resolved** to approve costs, proposed Cllr Love, seconded Cllr Rodway-Bowden

**iii. Completed Audit**

The Clerk had circulated the completed audit form prior the meeting. Notice had been displayed on the noticeboards and website.

**iv. Appointment of Auditor for 2023**

The Clerk advised councillors that she would like to continue with the appointment of the internal auditors for 2023. The service received from Toplis Associates had been excellent.

**RESOLVED** : to appoint Toplis Associates as internal auditors for 2023 proposed, Cllr Love, seconded Cllr Baker.

**118. Group Reports**

*Unless otherwise stated, to receive a report from the relevant Working Group or Officer.*

- v. **Recreation & Village Property**, Everything going well – woodchip to be done at the MG. Cllr Grown asked if the noticeboard could be repaired rather than replaced. Clerk said that she thought that more work needed to be done and that it was probably beyond repair.
- vi. **Traffic, Parking, Highways –** CSW up and running. Cllr Rodway-Bowden to attend meeting regarding 20 is plenty. Does seem to be some progress. Memorial Parades budget agreed for 10 poppies. Cllr Baker mentioned that he had reported the removal of ground on Woodmill Lane but has been told by Highways that no further action will be taken. Cllr Baker mentioned the Budlia on School House Lane blocking view, Cllr Love to remove it.
- vii. **Competitions**  
Cllr Rodway-Bowden and Cllr Dr Lockey went to collect the award  
Start planning in January 2023 can get more people involved, give plenty of notice
- viii. **Communication & Engagement –** Bulletin and Visitors Guide  
Horn Dance leaflet, Bulletin being worked on for October. Discussion about the Bulletin and the costs, want to increase the size and possible fund through advertising.  
Visitor guide being worked on, send a cost around via email.
- ix. **ABSA –** Friel and ABSA been in touch with each other.
- x. **Village Hall**  
Cllr Baker updated on potential purchase of the field and requirement for donations.
- xi. **Almshouses**  
Nothing to report

**119. Correspondence, bulletins and reports**

- SPCA Newsletters
- Information from SPCA, SCC and ESBC regarding death of The Queen – correct protocol to follow
- Invitation for renewal of Insurance
- Monthly Police Report
- Stall booking request for Horn Dance
- Emails to and from Police Commissioner and Chief Inspector regarding Car Cruising at the reservoir
- Email from resident concerning meeting at the Glamping site
- Email from resident regarding car cruising at reservoir
- Email from resident regarding repair required to swing at The Nuttery
- Emails from Friel Homes regarding meeting dates to brief the Parish Council
- Freedom of Information Request re Neighbourhood Plan.

**120. Meeting Dates 2023**

Add to next Agenda

**121. Agenda items for next meeting**

Remembrance Parade, Clerk's Recruitment

**122. Date, time and place of future meetings**

October Parish Council Meeting    7.00pm    Wed 26<sup>th</sup> October 2022

Signed \_\_\_\_\_

Date 26<sup>th</sup> October 2022

**Abbots Bromley Parish Council will do all it can to protect Abbots Bromley's heritage and village status and seek to enhance the well-being of the community by moving towards a greener and more sustainable environment.**